

Rogerstone & Bassaleg Joint Burial Board

Minutes of the Joint Burial Board Meeting

Monday 20th September 2021

**Held at Tydu Community Hall, Welfare Grounds, Tregwilym Road,
Rogerstone, Newport NP10 9EQ**

Present:

Cllr John Harris (G) Chair, Cllr Stewart Jones (R), Cllr K Sayer (G), Cllr Stephen Bowen (R), Cllr N Tarr, Cllr R Caston (G)

Apologies

Cllr S Mlewa (R), Cllr Y Forsey

1. Minutes of the Last Meeting

The minutes were agreed as a true record, subject to the addition of the attendance of Cllr Caston at the meeting.

2. Matters Arising

2.1

The Clerk advised that a replacement for Cllr Hearn will be confirmed once the co-option process has been completed.

2.2

Cllr Harris advised that an update on the Employment Tribunal will be reported to the next meeting.

2.2

Cllr Harris advised that he would confirm the view of Graig Community Council at the next meeting in respect of residents discounts & also interments of non-residents which is proposed to be decided towards the end of the financial year when the impact of adopting Newport City Council's fees & charges can be quantified.

2.3

It was agreed that Rogerstone Community Council's Standing Orders & Financial Regulations will be adopted on an interim basis (insofar as they apply to the Burial Board) pending review by Graig Community Council. Cllr Harris to confirm at next meeting.

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3. Clerks Report

3.1

BURIALS & MEMORIALS

To give Members an indication of demand, the following has been taken from
1st June 2021 – 31st August 2021

- 1 new full burial
- 2 existing plot full burials
- 2 new cremated remains
- 1 existing plot cremated remains
- 1 new memorial

3.2

OPERATIONAL

3.1

Azimuth have provisionally completed the cemetery re-mapping which has enabled an estimation of the number of burial plots currently available & potential burial plots to be made. The information has been received electronically (previously circulated to Members) but hard copies of the survey has still not yet been received pending a dispute over costs.

3.2

There is an ongoing dispute with Trikon Solutions of an unpaid invoice for £612.64 which is for an alleged waste 26 disposal bin deliveries from August 2019.

The documentation which the Burial Board has is very limited, however since January 2020 there is sufficient evidence to robustly defend the Boards position, which has been done. There has been no further correspondence since early May so it seems that Trikon may now have accepted the Burial Boards position.

3.3

There is a need to reinstate the boundary hedge where the laurel tree was removed to create existing capacity. This will be undertaken during October & a separate cost will be agreed.

3.4

Following an inspection of the benches in the cemetery, two were considered to have deteriorated to an unsafe condition & have now been removed.

A notice has been placed in respect of sponsoring new benches as a memorial, however there has been no interest registered to date.

3.5

FINANCIAL

The income & expenditure account transactions for 1st June 2021 to 31st August 2021 are as follows:

June

Income: £1,578.99

Expenditure: £1,818.69

July

Income: £32.40

Expenditure: £526.48

August

Income £2951.33

Expenditure £825.72

Account Balances at 31st August 2021

Current Acc: £14,757.73

Reserve Acc: £75,006.15

Members were pleased to see the balances of the Burial Board accounts & were advised that the Clerk's salary will be an end of year transfer to Rogerstone Community Council of £386.12 per month plus NI & Pension contributions.

4. Any Other Business

4.1

The Clerk advised Members that the first interment at the Cemetery was now over 50 years ago therefore the 50 year Exclusive Rights of Burial has now expired, which will be followed by several others over the forthcoming years.

There has also been an application for a resident to renew the 50 year term on a pre-purchased plot. Members however have previously decided against reserving any further plots for residents at the cemetery.

Cllr Sawyer & Cllr Tarr declared an interest in the issue at this point.

The Clerk agreed to bring an `Options Paper` back to members at a future meeting of the Burial Board to facilitate a full discussion.

5. Date of Next Meeting

Monday 10th January 2022 at 7.00pm in Graig Community Hall