

Rogerstone Community Council Terms of Reference

Council

Consists of all councillors.

Meets on the first Wednesday of every month except August, in accordance with Standing Orders.

The council is a corporate body and its decisions are the responsibility of the whole body. The council has been granted power to raise funding through taxation (the precept) and a range of powers to spend public money. It is responsible for decision making on the raising of the precept and the strategic decisions affecting the community of Rogerstone.

The council appoints an appropriate number of members to committees annually, at its Annual General Meeting in May.

The role of Committees are to progress the council's day to day activities and develop strategy, as directed by council. Committees are not empowered to make decisions on behalf of council, unless specifically delegated. All committees must act in accordance with Standing Orders and Financial Regulations. Recommendations of committees, or any delegated actions, must be reported to the next meeting of council. Committees meet ad-hoc throughout the year as initiated and directed by council.

Committees

Finance Committee

To advise council on finance matters and to make decisions as specifically delegated by council.

Staffing Committee

To advise council on staffing matters and to make decisions as specifically delegated by council.

Leisure Committee

To advise council on leisure matters and to make decisions as specifically delegated by council.

Environmental Committee

To advise council on environmental matters and to make decisions as specifically delegated by council.

Civic Events Committee

To identify new events and review existing events to ensure that they operate smoothly, within any delegated budget and uphold the dignity of the council.

Youth Services Committee

To advise council on youth involvement and to make decisions as specifically delegated by council.

Interim Planning Committee

To advise council on planning applications received and to make decisions on behalf of council where a decision is required within a certain timeframe, which may preclude a decision of council at its scheduled meetings.

Representative to Public Bodies

Rogerstone and Bassaleg Joint Burial Board

To make decisions on behalf of Rogerstone Community Council to ensure the smooth running and management within budget of the joint burial board; strategic decisions to be referred back to council.

14 Locks Committee

To monitor the work of the committee and identify opportunities where Rogerstone Community Council can assist in progressing its aims and objectives.

Liaison Meetings With Newport City Council

All councillors may attend on behalf of the council to identify opportunities for Rogerstone Community Council to work with Newport City Council for the benefit of residents of Rogerstone