

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCIL MEETING HELD VIA A ZOOM MEETING ON
WEDNESDAY 1ST DECEMBER 2021

Members present: -

Chairperson: Councillor S. Mlewa

Councillors: S. Bowen, Y. Forsey, S. Jones, C. Larcombe, C. Evans, N. Ireland, N. Upham.

Apologies were received from: -

Councillors: B. Davies, K. Hopkins.

1. DECLARATIONS OF INTEREST

There were no declarations of interest at this point in the meeting.

2. MINUTES

As the last meeting was held via Zoom, the following minutes were approved prior to publication on the website to comply with legislation: -

3rd November 2021

The following committee minutes were also approved:-

Environment & Leisure 24th November 2021.

3. MATTERS ARISING FROM THE MINUTES

3.1 Tregwilm Road Traffic Issue

Councillor Y. Forsey has contacted Newport City Council regarding the above issue, and will report further at the next meeting.

3.2 Head Teachers

Members discussed the Headteachers attendance at the last meeting and it was suggested that next time they attend they be invited to speak at the start of the meeting.

It was agreed to write a letter of congratulations from the Council to Miss Abi Chase who won the Gold Award Secondary Teacher of the Year (Bassaleg School).

3.4 Remembrance Sunday

Members asked that thanks be passed to Russel Newton for making the Remembrance Sunday arrangements again this year and to Rev. Anne Golledge for the lovely service. Members were very impressed with the bugler who played at the service and asked if thanks could be passed to her. The

releasing of doves at the event, (which Mr Newton also arranged), was well appreciated by all who attended, and it was hoped that this could be a regular occurrence at the event.

3.5 Lyndon Way Drainage Works

The Clerk confirmed that the work at Lyndon Way has been completed.

3.6 CCTV

Members approved the installation of the power supply at Jubilee Park for the CCTV system previously discussed; this will be provided by SSE and will cost £1265 & VAT.

3.7 Jubilee Park

Members briefly discussed correspondence from Newport City Council regarding the Council's comments made on the proposal for additional houses at Jubilee Park.

3.8 Co-option West Ward

The Chairperson advised that following apologies from Councillor N. Ireland and Councillor V. Dudley not attending the interview on the 24th of November, Mr John Reynolds was interviewed by herself and Councillor S. Bowen.

Following a brief summary of the interview, members agreed to co-opt Mr Reynolds as a Community Councillor for Rogerstone. The necessary documentation will be forwarded to Mr Reynolds and it is hoped he will attend the next meeting.

3.9 Carol Concert

Members discussed the Carol Service at St Johns Church, at 7pm on the 16th of December, (numbers limited to 70 in total). The Clerk updated members on the replies from the schools and members discussed attendance numbers. It was suggested that around 20/25 from one of the schools would be attending and around 10/15 for the Community Council and family members.

Members discussed the event at the Glade (Welfare Grounds) 11am – 1pm on the 5th December 2021; details were forwarded by email.

3.10 Roof Glazing – Tydu Community Hall

The Clerk advised that it may not be possible for the roof glazing to be double glazed due to the current roof design; altering the roof to accommodate double glazing is not a practicable option due to the additional cost. Work is likely to commence early in the new years and members will be kept updated.

3.11 Environment & Leisure Committee Meeting 24.11.21

Members approved the recommendations made at the above meeting:-

- Take an audit of all the Community Councils facilities, vehicles/plant/appliances/tools etc., (already available through the Asset Register, which members review annually and will be discussing later in the meeting.)
- Get specialist advice from Newport City Council. (Councillor Forsey to request this).
- Consider where on the Community Councils land what additional planting etc. could be made.
- Have this on the agenda every few months and revisit every year to see what has been achieved and what else can be undertaken.

Members also discussed forthcoming plans for events in 2022, which will take place over the Queens Jubilee weekend 3rd/4th/5th/6th June 2022.

The following was discussed:-

- Stalls and entertainment.
- The Community Awards.
- A music licence.
- Newport radio.
- Using the wall separating the housing estate at Jubilee Park from the Welfare Grounds as a 'canvas' for art remembering Rogerstone.
- Local artists and work in other areas.
- Festival funds (to be ascertained by the current Festival Committee treasurer).
- School involvement.

4. CLERKS REPORT

Members acknowledged the Clerks Report and correspondence forwarded prior to the meeting.

5. POLICE MATTERS

Police reports are emailed to members when received and put on the website.

6. NEW CORRESPONDENCE

Newport City Council

- The Clerk advised that Newport City Council are requesting the precept information for 22/23 by the 14th of January 2022. (The annual precept has been previously agreed to be increased by RPI). Members will discuss this further at the next meeting along with budget estimates.
- Members briefly discussed the letter received today regarding maintenance carried out by Newport City Council on land managed by Rogerstone Community Council. This will be discussed further at a later date.

Resident – Mount Pleasant Open Space

Members were in receipt of correspondence from a resident requesting play facilities at Mount Pleasant Open Space. Following lengthy discussion, it was agreed that the resident be advised that at this point in time a play area was not feasible, due to the initial costs and ongoing maintenance.

A play area in this area has been discussed previously and a feasibility study undertaken; a further study would incur additional fees and the outcome is very likely to be the same, as the funds are not available.

Members also discussed a play area at Cefn Wood and the possibility of a Section 106 proposal for a woodland theme play area off Cefn Road (opposite the entrance to Ruskin Avenue).

7. **ACCOUNTS**

The following accounts were approved:

Walter Hunter		
Payroll fee		£ 630.00
Nathan Evans Ltd		
Xero		£ 24.70
Monthly accounts (JP)		£ 240.00
Lee Tech		
Supply and fit 3 x no. toilets and cisterns and 1 x no. urinal system		£1620.00
CQ Cleaning		
Tydu Hall & public toilets cleaning October		£ 777.00
Branched Out		
Tree work & Knotweed treatment JP		£1680.00
Tree work Rogerstone Band		£ 360.00
T. Carter -		
Simple Lighting		
Bulbs – room		£ 75.81
Asda		
2 kettles (kitchen)		£ 24.00
Amazon		
Diaries		£ 12.90
RBL (R. Newton)		
Poppy wreaths		£ 34.00
Festive Lights		
Replacement outdoor lighting		£ 175.98
SCN		
Supply and fit stretcher bars to fencing at Jubilee Park	JP	£1440.00
TalkTalk		
Broadband & phone		£ 59.94
Pureideal/Saldo		
Clear road gullies and jetting		£ 714.00

Screwfix	
Tools & sundries grounds	£ 496.05
Ezeefit Tyres	
Replace clutch & front prop shaft on van	£1674.57
Fuelgenie	
Fuel for van & machinery	£ 247.01

8. PLANNING

Planning Committee members were in receipt of all planning applications.

Members briefly discussed plans for the former Rogerstone Bowls Club.

9. OTHER MATTERS

9.1 Internal Controls & Procedures

The Clerk outlined the reasons for undertaking the internal controls and procedures report, following information from the internal auditor and Newport City Council. All documents were circulated to members prior to the meeting and following discussion, the following were approved:-

Report (Appendix 1)

Standing Orders (Appendix 2)

Risk Assessment (Appendix 3)

Asset Register (Appendix 4)

10. MATTERS CONSIDERED URGENT

Members briefly discussed members absence, the Clerk will check the position with the Monitoring Officer at Newport City Council and will report back so that members can discuss this further at the next meeting.

11. DATE OF NEXT MEETING

The next meeting will be held 5th January 2022 (Zoom)