

**ROGERSTONE COMMUNITY COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD VIA A ZOOM MEETING ON**  
**WEDNESDAY 6<sup>TH</sup> OCTOBER 2021**

Members present: -

Chairperson: Councillor S. Mlewa

Councillors: S. Bowen, Y. Forsey, S. Jones, Chris Larcombe, M. Bentley, T. Jaynes. K. Hopkins.

Apologies were received from: -

Councillors: C. Evans, B. Davies N. Ireland, N. Upham.

The Clerk agreed to contact Councillor Mrs A. Bailey.

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest at this point in the meeting.

**2. MINUTES**

As the last meeting was held via Zoom, the following minutes were approved prior to publication on the website to comply with legislation: -

1<sup>st</sup> September 2021

**3. MATTERS ARISING FROM THE MINUTES**

**3.1 Lyndon Way Drainage Works**

Members discussed the drainage works at Lyndon Way and were pleased that the new drains functioned well during the recent deluge of rain. However, it was agreed that some areas need to be tidied up, in particular opposite numbers 5 and 6 Lyndon Way. The Clerk will visit the site with the Head Groundsman and arrange for the work to be undertaken as soon as possible.

**3.2 Local Schools**

The Chairperson advised that Head Teachers from local schools have been invited to the November meeting rather than tonight's meeting due to the length of the agenda.

Members discussed ideas for holding a competition for pupils, such as table tennis etc.

**3.3 Defibrillator**

The Chairperson advised that she and Councillor Forsey are looking at areas in Rogerstone that would benefit from a defibrillator, such as Morrisons/Co-op etc.; they are also hoping to raise funds for this.

The Clerk advised that the £300 funding is no longer required for the defibrillator case at 14 Locks as the target funding was reached; it was suggested that this could be allocated to another location once agreed.

### **3.4 Recycling Cans – Welfare Grounds**

The Clerk advised that the recycling bin for cans has arrived and will be located near the general waste bin near the tennis courts. The Head Groundsman will contact Councillor Forsey when the cans need collecting.

### **3.5 Benches**

Members discussed areas for siting benches and it was suggested that a list of locations could be made and posted on the website. The Community Council would consider funding 50% of a bench with the funds for the other 50% to be raised by the group/person proposing the location; the full cost is approximately £1000 including base, fixing etc. (Memorial benches are entirely funded by the person requesting one).

### **3.6 Mount Pleasant Open Space / Welfare Grounds**

Members discussed the pathway at Mount Pleasant open space and the damaged surfacing to the road and path at the Welfare Grounds. It was agreed to exclude the press and public from the quotation information, which will be discussed after Russell Newton, from the Royal British Legion has updated members about Remembrance Sunday.

## **9.1 Remembrance Sunday**

Russell Newton discussed the following with members:

- As the Church cannot hold more than 90 while Covid regulations are in force and track and trace would have to be undertaken, the service will be outside, as it was last year.
- The timings will be as normal, though meeting at the library could be earlier at 10.15. Parade from the library at 10.30am to arrive in churchyard 10.45am. Roll call of names and service should be finished 11.30/11.40am. The attendees can then proceed to the Welfare Grounds if refreshments are going to be served.
- As numbers in the hall are restricted to 50 and track and trace would have to be undertaken, members discussed ways of providing refreshments.
- The proprietor of the hut has provided and served refreshments for the Council 2019 & 2020 and it was suggested that he may be able to do this for this year.
- It was agreed that if refreshments are provided they could be served outside from the room side doors, depending on the weather.
- As notice will need to be given for the provider of refreshments to purchase what is required and make staff arrangements, it was agreed to look at the weather forecast 2 weeks before the event and make a decision whether to go to the Welfare Grounds or disperse at the Church as was done last year.
- Poppy wreaths and lamppost poppies were discussed.
- Road closures and police attendance has been arranged.
- Scouts and other uniformed organisations were discussed.
- The Scout Band and bugler are being asked to attend.

- The usual notice will be produced by the Community Council and passed to Russell to approve before distributing.
- 2021 is the Royal British Legion Centenary, and events were discussed. Russell advised that most events had been postponed until 2022.
- Members discussed the official unveiling of the war memorial, which has not been done yet; Russell suggested that Revd Anne Golledge would arrange this.
- Combining the Queens Platinum Jubilee with the Royal British Legion Centenary was suggested, with the possibility of a number of events such as street parties etc.

The Chairperson thanked Russell Newton for attending and for updating members on the arrangements for Remembrance Sunday.

### **3.6 Mount Pleasant Open Space / Welfare Grounds - continued**

Members agreed to exclude the press & public from this item.

### **3.7 West Ward Casual Vacancy**

Members discussed the number of vacancies (1), and the criteria set for persons joining the Community Council, not living in Rogerstone. The Clerk agreed to ascertain this and advise members accordingly.

### **3.8 Tydu Community Hall – Roof Glazing**

The Clerk confirmed this has gone out to tender.

## **4. CLERKS REPORT**

Members acknowledged the Clerks Report.

## **5. POLICE MATTERS**

The September police report was forwarded to members prior to the meeting and is on the Councils website.

Members briefly discussed the report, and in particular the crime categories.

## **6. NEW CORRESPONDENCE**

### RWCC

The Clerk advised that Rogerstone Welfare Grounds has requested a letter of intent, to confirm that the Community Council will be permitting the Club to renew the lease for the cricket pavilion. This will enable the Club to continue applying for grants etc., while the lease is being prepared by their solicitor.

## Newport City Homes

Members discussed the email from Newport City Homes, and agreed to invite a representative to the next meeting of Council to discuss the contents.

### **7. ACCOUNTS**

The following accounts were approved:

Utility Warehouse	
Electric – grounds, outbuildings & hall. Gas- hall	£222.47
Zoom	
Monthly bill	£ 14.39
C A Trees	
Tree work - grounds	£300.00
D. Evans	
Final cleaning bill, hall and outside toilets	£338.00
Currys	
Printer (Clerk) half JP	£149.99
Amazon	
Ink (Clerk) half JP	£ 94.44
T. Carter	
Tesco– cleaning products Tydu Hall & grounds	£ 36.90
Google – Google One	£ 15.99
S. Davies	
South Wales Locksmiths – keys JP	£ 37.60
J. Parkers – bulbs JP	
Fuel Genie	
Fuel for van & machinery	£425.05
Newport City Council	
Bin (half JP)	£340.56
Nathan Evans Ltd	
Monthly Jubilee Park accounts fee JP	£240.00
For completion and filing of the company annual confirmation statement with Companies House JP	£ 43.00
Xero fees	£ 23.04
Xero fees	£ 23.04

Concrete Sports	
Outdoor chess & table tennis CP	£9240.00
Ezeefit Tyres	
Van, service, MOT, parts & labour	£553.50
Martyns Gardening Services	
Grass cutting services JP	£3500.00
Grass cutting services JP	£3500.00
Currys	
Apple ipad JP	£319.00
Ted Hopkins	
Hydraulic hose & oil	£146.35
TalkTalk	
Broadband and phone	£ 59.94

## **8. PLANNING**

Planning Committee members were in receipt of all planning applications.

Members briefly discussed the former Old Oak Stave development and an application at Woodland Drive.

## **9. OTHER MATTERS**

### **9.1 Remembrance Sunday**

Discussed earlier in the meeting

### **9.2 Chapelwood Surgery**

Members were in receipt of the statement from David Harris, Practice Manager, The Rogerstone Practice, Chapelwood Surgery.

Following lengthy discussion about the statement, members agreed that the best way forward to answer all concerns they and members of the public have, is to have a task and finish group working with Jane Bryant from the Senedd. It was agreed that members on the group would be Councillors S. Bowen, Y. Forsey & M. Bentley.

## **10. MATTERS CONSIDERED URGENT**

### Café

Following lengthy discussion, members agreed that the café should go out to tender in the New Year, in time for opening April/May.

### Festival Committee

The Chairperson advised that the Festival Committee will be meeting to consider several events next year, possibly incorporating the Queens Platinum Jubilee etc. It was agreed that funds held by the Committee are theirs to use for events as they see fit; a Section 137 can be submitted for consideration by the Community Council if necessary.

### CCTV – Jubilee Park

Following consideration, members approved the CCTV system for Jubilee Park and 4 replacement cameras for the Welfare Grounds. Members discussed equipment and data storage (the Cloud), which the Clerk agreed to ascertain. The press & public were excluded from the next part of the discussion due to the commercial sensitivities.

## **11. DATE OF NEXT MEETING**

The next meeting will be held 3<sup>rd</sup> November 2021 (Zoom)