

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCIL MEETING HELD VIA A ZOOM MEETING ON
WEDNESDAY 1ST SEPTEMBER 2021

Members present: -

Chairperson: Councillor S. Mlewa

Councillors: Y. Forsey, S. Jones, B. Davies, Chris Larcombe. N. Ireland, M. Bentley, T. Jaynes.

Apologies were received from: -

Councillors: S. Bowen, C. Evans, K. Hopkins.

1. DECLARATIONS OF INTEREST

There were no declarations of interest at this point in the meeting.

2. MINUTES

As the last meeting was held via Zoom, the following minutes were approved prior to publication on the website to comply with legislation: -

7th July 2021

3. MATTERS ARISING FROM THE MINUTES

3.1 Lyndon Way Drainage Works

The Clerk advised that he has visited the site which has not yet been reinstated to an acceptable standard by the contractor, therefore the work may take a couple of weeks to complete before it can be agreed.

Members discussed correspondence from a resident of Lyndon Way regarding the rean. The Clerk confirmed he visited the area around 7 -10 days ago with the Head Groundsman and the rean had been cleared, therefore this must be relatively new fly tipping. However, the Clerk will arrange for staff to inspect and clear it again.

3.2 Local Health Board

The Clerk advised that he has spoken to the Practice Manager at Chapelwood surgery regarding attending a Zoom meeting or submitting a statement to answer members concerns discussed at the last meeting. The Practice Manager will speak to the Senior Partner at the surgery and get back to the Clerk as soon as possible.

Members discussed:-

- Difficulties getting an appointment at the surgery.
- Rising complaints from residents.

- The surgery not appearing to cope with the increased number of people residing in Rogerstone.

It was agreed to make 'Chapelwood Surgery' an agenda item for the October meeting.

3.3 Capital Expenditure Projects

Outdoor Table Tennis & Chess Tables

The Clerk advised that the outdoor table tennis and chess tables will be delivered and installed on the 7th of September. The chess tables will be fixed to the ground, the table tennis tables weigh in excess of a ton and will not need to be fixed.

Disc Golf (in liaison with Alex Donne)

The Clerk advised that Alex Donne has been unable to get a representative from the disc golf company to visit the Welfare Grounds to ascertain suitable locations for the equipment. Therefore it was agreed to put this project on hold until a visit can be arranged by the company and a proposal submitted for Council approval.

3.4 Local Schools

The Chairperson discussed progress made with local schools and hoped to invite representatives to the October meeting of Council.

3.5 Community Garden

The Chairperson advised that she had attended the official opening of the Glade last week. The event was well attended and there were plenty of activities for families.

3.6 Bee Hive - Allotments

No objections have been received regarding the request for a beehive on a plot at Cefn allotments, therefore members approved 1 hive (not the 3 requested).

3.7 Defibrillator

At the last meeting members discussed a community funding initiative set up to provide a defibrillator for Jubilee Park to be put on the outside wall of the school. It was thought that £300 was needed to hit the target, therefore following consideration members agreed to contribute up to £300 from the capital fund, so the defibrillator can be purchased for that area. It was confirmed that this was not a request for funding from the school.

The Clerk advised that the target for the purchase has been reached and a request has been made for the £300 to be allocated to purchase an outside case for the 14 Locks defibrillator instead, which is currently inside the centre, so not accessible when the centre is closed. An outdoor case will mean that the defibrillator can be put on an outside wall with 24/7 access; members approved this request.

Members discussed correspondence regarding a defibrillator at Squires Gate, comments were made as follows:

- Members are always pleased to hear of community initiatives that may benefit the community, and like to support where able.
- Locations of defibrillators already in Rogerstone were discussed (Welfare Grounds, Fourteen Locks, and the Jubilee Park proposal).
- Pros & cons of having a defibrillator on a housing estate.
- Other public areas in Rogerstone, which may be better placed for a defibrillator.
- The need for a power supply and maintenance.
- Problems with locating a defibrillator on a property's wall; what would happen if the property was sold?
- Regulations regarding the placement of defibrillators.
- The British Heart Foundation may be able to give advice on concerns raised.

It was agreed that the resident be advised of members comments and that advice will be sought for the coordination of locations within the community, which will give maximum benefit.

3.8 Recycling Cans – Welfare Grounds

At the last meeting Councillor Forsey requested that one of the bins in the Welfare Grounds is used for collecting cans for recycling only. If the grounds staff bag the cans, Councillor Forsey will collect from the grounds weekly. However, if the public use the bin for mixed waste/dog excrement bags, the bin will revert to its former use.

The Clerk advised that a specific bin was required with adequate signage, therefore one has been ordered but not yet delivered and will be placed at the café area. Councillor Forsey asked to be advised when this has been installed and will collect the cans weekly.

4. CLERKS REPORT

Members acknowledged the Clerks Report.

Memorial Bench

Members approved the request for a memorial bench at High Cross Open Space, (costs to be met by the person making the request); the location will be at the Head Groundsman's discretion. The Clerk confirmed that the bench is robust and low maintenance, however, it was agreed that the resident is to be advised that should the bench fall into disrepair, the Council reserve the right to remove or replace it.

Councillor Forsey declared an interest in the next item -

Lliswerry Runners

Members approved the request for Lliswerry Runners to hold their annual event at High Cross Open Space. (Insurance details etc. have been provided).

Mount Pleasant Open Space - Pathway

Members discussed correspondence from a resident regarding the path at Mount Pleasant Space, which was laid around 15 years ago and is in need of replacement. It was agreed that the Clerk will obtain quotes for the path reinstatement, so that members can discuss at the next meeting.

Anti Social Behaviour

Members discussed the correspondence that Councillor Jones dealt with recently regarding anti-social behaviour.

Emails

Members discussed having emails specifically for council business rather than using their private addresses

5. POLICE MATTERS

The August police report was forwarded to members prior to the meeting and is on the Councils website.

Members briefly discussed local police matters, such as issues at Thornbury Park, anti-social behaviour at Jubilee Park and police numbers.

6. NEW CORRESPONDENCE

There was no new correspondence to discuss.

7. ACCOUNTS

The following accounts were approved:

| | |
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| DVLA | |
| Van tax | £275.00 |
| Kingfisher Direct | |
| Bin for cans CP | £207.84 |
| SCN Properties | |
| Fence at School Terrace | £7160.40 |
| (Members discussed issues with original tenderer) | |
| Community Garden CP | |
| Nature Sign Design | |
| Sign | £1236.00 |
| Funds request transfer | £1604.76 |
| Rob Campbell | |
| Disabled toilet work CP | £475.00 |
| Bench installation CP | £475.00 |
| Utility Warehouse | |
| Electric – grounds, outbuildings & hall. Gas- hall | £ 85.49 |
| Electric – grounds, outbuildings & hall. Gas- hall | £ 88.93 |

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|--|----------|
| Zoom | |
| Monthly bill | £ 14.39 |
| Monthly bill | £ 14.39 |
| Welsh Pest Control | |
| Rat control | £120.00 |
| Chem Corp. | |
| Fuel | £498.25 |
| Currys | |
| Ink (Clerk) JP | £153.14 |
| T. Carter | |
| Amazon – first aid & duplicate books - Wardens | £ 29.29 |
| Poundstore – cleaning products Tydu Hall | £ 28.00 |
| Amazon – suspension files, envelopes JP | £146.62 |
| Amazon – Laptop bag JP | £ 23.99 |
| Aitkens | |
| Line marker | £585.00 |
| Herbicides JP | £643.44 |
| Loam & grass seed | £1023.68 |
| Fuel Genie | |
| Fuel for van & machinery | £306.00 |
| Fuel for van & machinery | £410.04 |
| Newport City Council | |
| Bin (half JP) | £340.56 |
| Bin (half JP) | £340.56 |
| Compost | £ 50.00 |
| Flowers | £1516.74 |
| Nathan Evans Ltd | |
| Monthly Jubilee Park accounts fee JP | £240.00 |
| Monthly Jubilee Park accounts fee JP | £240.00 |
| D. Evans | |
| Hall and outside toilet cleaning July | £563.00 |
| Hall and outside toilet cleaning August | £338.00 |
| Screwfix Direct | |
| Grounds tools and sundries | £251.93 |
| Grounds tools and sundries | £185.30 |
| A1 Skips | |
| Skip hire | £265.00 |

| | | |
|---|--|----------|
| Martyns Gardening Services | | |
| Grass cutting Jubilee Park July JP | | £3500.00 |
| Francis Wilks Jones Solicitors | | |
| Legal fee – Jubilee Park JP | | £ 90.00 |
| Legal fee – Jubilee Park JP | | £ 90.00 |
| Legal fee – Jubilee Park JP | | £ 90.00 |
| Legal fee – Jubilee Park JP | | £ 60.00 |
| Legal fee – Jubilee Park JP | | £ 97.20 |
| Legal fee – Jubilee Park JP | | £167.40 |
| Legal fee – Jubilee Park JP | | £ 3.60 |
| Legal fee – Jubilee Park JP | | £304.20 |
| Primrose Collections | | |
| Fees (reimbursed from payment made via FWJ Solicitors) | | £157.43 |
| Ted Hopkins | | |
| Pruner & chain | | £186.47 |
| D. P. Mowers | | |
| Supply and fit hedge cutter blades & machinery sundries | | £426.43 |
| TalkTalk | | |
| Broadband and phone | | £ 59.94 |
| Broadband and phone | | £ 59.94 |
| Nisbets | | |
| Bin bags JP | | £429.90 |
| Welsh Water | | |
| Half yearly bill (final demand) | | £4823.72 |

8. PLANNING

Planning Committee members were in receipt of all planning applications.

Members briefly discussed the former Old Oak Stave development and Jubilee Park.

9. OTHER MATTERS

9.1 Remembrance Sunday

Unfortunately Russell Newton was unable to attend, therefore members asked if the Clerk could contact him to make the usual arrangements.

9.2 West Ward Casual Vacancy

The Clerk advised that there were no applicants for the casual vacancy, therefore members are able to nominate a co-opted member (the position can only be left vacant if it is with 6 months of an election). It was agreed to consider this and discuss at the next meeting.

9.3 High Cross Primary Governor Vacancy

Councillor B. Davies was appointed as Governor to High Cross Primary School.

It was agreed to exclude the press and public from the next item due to commercial sensitivities.

9.4 Tydu Hall Roof Glazing

Press and public excluded.

10. MATTERS CONSIDERED URGENT

It was agreed to exclude the press and public from the next item due to commercial sensitivities.

Cleaning Contract

Press and public excluded.

Tydu Community Hall

Following discussion members agreed to:

- Resume one off casual bookings, subject to a satisfactory risk assessment being submitted and approved before the booking is taken.
- Payment to be made in full when booking confirmed as well as a £50 compliance deposit (refundable at the end of the booking if compliance met). This £50 can be used to pay for cleaners in between bookings if compliance not met.
- Current Covid measures in hall to remain in place.
- Permitted numbers to be increased from 30 to a maximum of 50 if room hired has sufficient capacity.

11. DATE OF NEXT MEETING

The next meeting will be held 7th October 2021 (Zoom) – hybrid meetings to be considered from November onwards.