

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCILS ANNUAL GENERAL MEETING
HELD AT TYDU COMMUNITY HALL 1ST MAY 2024

Members present:

Chairperson: Councillor S. Bowen

Councillors: K. Hopkins, Y. Forsey, C Larcombe, B. Davies, A. Hobbs, J. Reynolds, N. Upham, G. Foley,
J. Gibbons.

Apologies:

Councillors: N. Ireland, S. Jones.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. APPOINTMENTS 24/25

2.1 Chairperson

Following nomination and a vote Councillor S. Bowen was appointed Chairperson for 2024/25

2.2 Deputy Chairperson

Following nomination and a vote Councillor Y. Forsey was appointed as Deputy Chairperson for 2024/25.

2.3 Committees of the Council

Members agreed to defer these appointments until the next meeting so that the new co-opted members have the opportunity to join the following committees if they wish:

- Interim Planning Committee (6 members representing the wards)
- Rogerstone & Bassaleg Burial Board (7 members)
- 14 Locks Committee (Monmouthshire, Brecon and Abergavenny Canals Trust) (2 members)

3. MINUTES

Members discussed:-

- The minutes of the April meeting.
- Meeting minutes not being a verbatim record, these are to record the general tenor and decisions of the Community Council as a whole.
- A member's email regarding the minutes.
- Issues with individual members/minutes being discussed via email, when the meeting would be the appropriate place for discussion.

- The difference between Declaration of Interests given at a meeting and Register of Members Interest.

The minutes of the meeting held 3rd April 2024 were approved subject to the correction of the spelling of a member's name and apologies from a member that was not recorded at the time.

Councillor B. Davies left the meeting (via Zoom)

4. MATTERS ARISING FROM THE MINUTES

4.1 Jubilee Park

Councillor K. Hopkins and the Clerk confirmed that they had met and discussed the debt collection method for Jubilee Park maintenance fees.

The trees at Jubilee Park discussed previously will be planted following the visit by the Clerk and Head Groundsman to establish where they will be best suited, which may not be in the exact same positions as the original planning brief.

It was agreed to put Jubilee Park information discussed at April's meeting on the website.

4.2 Fugitives Club

The Clerk advised that RAFC on behalf of the Fugitives Club have confirmed that planning permission will be required for the bund, therefore the club are preparing an application to Newport City Planning; residents will be given the opportunity to comment on this by the planning department.

Further correspondence will be discussed under correspondence later in the meeting.

4.3 Defibrillators

The Chairperson confirmed that the defibrillator at Squires gate is accessed via the code that residents know, other members of the public will be given the code by phone after dialling 999 (as is the case for defibrillators elsewhere).

4.4 Events - Rogerstone

Following discussion members agreed that a school long term event would be ideal to commemorate Sally Mlewa, with an annual plaque – 'The Sally Mlewa Award' being presented. This can be discussed further at a later meeting.

5. POLICE MATTERS

The monthly police report for March was forwarded to members, April's report will be forwarded when received; reports are also put on the website.

Police will be invited to attend the June meeting as agreed previously.

6. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

7. NEW CORRESPONDENCE

RAFC/Fugitives Club

Members discussed correspondence from R.A.F.C requesting that they be permitted to proceed with the floodlight scheme so that they can secure the grant they have applied for.

Following discussion members agreed to grant permission, subject to the area being reinstated should the need arise. Members agreed that the Clerk agree terms with the Club on the Councils behalf.

Resident

Members discussed correspondence from a vexatious complainant, and the Clerk advised that he had responded only to the relevant part of the query contained in the recent email. (Members were forwarded a copy)

The City Councillors (also Community Councillors) present at the meeting shared advice they were given by Newport City Council in regard to the same resident, when contacted in their capacity of City Councillors

8. ACCOUNTS

Zoom	
Monthly charge	£ 15.59
Fuelgenie	
Van & machinery	£ 190.03
Octopus	
Gas & electricity (this includes the Glades electricity, paid back monthly)	£1361.85
Newport City Council	
Rates – Tydu Community Hall	£329.22
Rates – Cefn Road allotment car park	£511.42
Vodafone	
Broadband	£ 41.97

D. Evans	
Cleaning hall & outside toilet blocks (includes strip & reseal hall floor)	£ 580.00
Rob Campbell	
Toilet door repair grounds	£ 70.00
Easy Equipment	
Toilet rolls, bin bags, blue rolls, bleach - grounds	£458.07
Eurosec	
CCTV café & house annual service	£226.80
CCTV grounds annual service	£189.00
Screwfix	
Tools & sundries - grounds	£ 25.97
Nisbets	
Bags, air freshener, anti bact gel – grounds (£10.94 refund)	£ 72.57
Wyvale Nursery	
Plants	£158.40
Ezeefit Tyres	
Van – tyres	£282.00

A member queried the utility bill period and the amount used by the Glade Café, it was agreed to forward details to the member.

9. PLANNING

Members on the interim planning committee are emailed plans when received.

10. CONSIDERATION OF MATTERS

10.1 Casual Vacancies

Following discussion members approved the recommended casual vacancy appointments that the interview panel made, and agreed which ward they would represent:

Donald Mlewa (North Ward)

Stephen Meek (West Ward)

Ryland Lloyd (East Ward)

The appropriate paperwork will be forwarded to the members, who will then become councillors after signing the documentation.

10.2 Jubilee Park

At a previous meeting members agreed to appoint a new Director to the Jubilee Park Management Company, following the sad loss of Sally Mlewa.

The following was discussed:-

- The number of Director positions (3) and the current vacancy.
- Changing the number of Directors, (pros & cons).
- The decisions of Council regarding the setup of the Jubilee Park Management Company and the Directors.
- The role of a Director, which includes endeavouring to balance providing a service to residents whilst ensuring the Company operates a viable business model, which is an arms length company to the Community Council.
- Residents of Jubilee Park having a Residents Committee to work with Jubilee Park (Rogerstone) Management Company Limited in the best interests of the service.
- Directors who are not Community Councillors possibly continuing to be a Director after leaving the Council.
- Having Directors for set periods rather than them staying in place until resigning.
- Reviewing the position regularly.
- The need for continuity.
- The need for any Director to fully understand the role and operation of the Company.
- The Clerk advised that he, being the longest serving Director is happy to stand down if Members wish to rotate the position, but will continue to manage the service under the governance of the Directors (the role of Director is an unpaid position so there are no financial implications).
- Deferring the appointment of a Director until the next meeting.

Following consideration members agreed to:

- Make the new appointment at the next meeting.
- Review and agree the period of Directors period of office

11. URGENT MATTERS

There were no urgent matters.

12. DATE OF NEXT MEETING

The next meeting was agreed to be **Wednesday 5th June 2024 at 7pm**