

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCILS MEETING
HELD AT TYDU COMMUNITY HALL 5TH JUNE 2024

Members present:

Chairperson: Councillor S. Bowen

Councillors: S. Jones, Y. Forsey, C Larcombe, B. Davies, A. Hobbs, J. Reynolds, N. Upham,
G. Foley, D. Mlewa, S. Meek, R. Lloyd.

Apologies:

Councillors: J. Gibbons, K. Hopkins, N. Ireland .

The Chairperson welcomed the new members to the meeting and introductions were made.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the meeting held 1st May 2024 were approved subject to the correction of the spelling of a member's name.

3. MATTERS ARISING FROM THE MINUTES

3.1 Committees of the Council

The following members were appointed:-

Interim Planning Committee:-

Councillors - S. Bowen, Y. Forsey, C. Larcombe, R. Lloyd, S. Meek, B. Davies

Burial Board:-

Councillors - S Bowen, A. Hobbs, S. Jones, D. Mlewa, R. Lloyd, N. Upham.

One other member to be confirmed at the next meeting.

14 Locks Committee – J. Gibbons, R Lloyd

3.2 Defibrillators

- Members discussed the location for the defibrillator provide by Dandara, and agreed to discuss this further when the Alcan Club responds.

- Other locations were discussed, and these are on the list compiled by the Chairperson.
- The defibrillator at Squires Gate was also discussed and the process for obtaining the code discussed at the last meeting was reiterated.

3.3 Jubilee Park

Members discussed:-

- Phase 3 – Dandara, and access issues to the non-adopted areas they wish the company to adopt.
- Negotiations the Clerk has conducted with Dandara and the emerging outcome.
- Areas around Mandrake House, which are not under the remit of the Jubilee Park Management Company. That area is the developer’s responsibility until Newport City Council has adopted it.
- The roundabout just outside the housing estate, which is planted and maintained by Rogerstone Community Council.
- Nominations and conflicts of interest for directors on Jubilee Park.
- The directors responsibilities (to be discussed further with the appointed member).
- The date of the next directors meeting.
- Only Rogerstone Community Councillors/staff being directors.
- The number of directors and the proposed length of term.
- The option to resign as a director at any time.
- The riverbank footpath and Newport City Councils position, which is unchanged.

Following nominations and a vote Councillor S. Meek was appointed as a director of Jubilee Park Management Company and members agreed the following:-

- The number of directors will remain at 3.
- The term will be until Community Council elections, unless a member wishes to resign before then.
- Only members of the Council or staff may be directors.
- Following Community Council elections the director positions will be reviewed.

4. POLICE MATTERS

The monthly police report for May has been forwarded to members; reports are also put on the website.

Police were invited to attend the June meeting, however, there was no officer able to attend, therefore they will be invited to the July meeting.

Members discussed:-

- The monthly police surgeries held at the 14 Locks Canal Centre (dates and times on police report).
- The format of the police reports needing an update.
- Drug issues in Rogerstone.

5. **CLERKS REPORT**

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

6. **NEW CORRESPONDENCE**

Resident

Members discussed correspondence that was circulated before the meeting from a resident regarding Japanese Knotweed as well as other areas of Community Council land that Japanese Knotweed is present on, as well as the treatment.

The Clerk provided information on:-

- Areas being treated, successful and otherwise.
- The tree surveys that Rogerstone Community Council has every 3 years, which also highlight areas of knotweed.
- The area referred to in the residents letter that used to be maintained by Newport City Council; the Community Council has never maintained that area, which is away from buildings etc.
- Treatment methods and the length of time it takes to eradicate this plant.
- Problem areas that have not been eradicated after 5 years of treatment.
- Areas a considerable distance from any buildings that are not treated.
- Maintenance that used to be carried out by Newport City Council, since withdrawn.
- Pathways on Newport land that Rogerstone Community Council used to maintain on behalf of Newport City Council until the fees were reduced to such an extent it was not possible to undertake the maintenance, therefore Newport City Council took the work back in-house.
- The differences between rights of way and permissive pathways.
- The amount in the last budget (£3,500) for Japanese Knotweed eradication, which given the recent quotes by contractors, may have to be increased.
- The need for professional contactors to be engaged to eradicate the plant, which may cost between £2000 - £8000 per year.

It was agreed:-

- Contractors will be appointed due to the increasing scale of the Japanese Knotweed.
- Councillor Forsey will provide the Welsh Government link regarding rights of way and footpaths

7. **ACCOUNTS**

RCC

Zoom

Monthly charge £ 15.59

Fuelgenie

Van & machinery £ 280.03

Octopus	
Gas & electricity (this includes the Glades electricity, which is paid back monthly). * Old bill from August, Octopus added for use before smart meter	£ 542.88
	£ 54.10
Vodafone	
Broadband	£ 41.97
D. Evans	
Cleaning hall & outside toilet blocks April	£ 472.00
Cleaning hall & outside toilet blocks May	£ 472.00
Screwfix	
Tools & sundries - grounds	£ 91.86
Nathan Evans Ltd	
2 months Xero/ 2 months payroll	£ 285.60
AO	
2 laptops	£ 638.00
T Carter	
Amazon 2 x mouse	£ 19.68
Clear Insurance	
Councils annual policy, buildings, public liability, machinery, contents etc	£9251.17
Perrot Engineering	
Grounds machinery repair/service/parts	£ 868.78
Ted Hopkins	
Machinery parts (bar/chain)	£ 172.41
David Evans Agricultural	
Cordless hedge cutter and machine part	£1165.40
Regen Amneity	
Grounds chemicals & pitch marker	£1214.40
Total Workwear	
Staff clothing	£ 143.87
AJM	
Embroidery on above	£ 30.00
M. Johnson	
Ebay – machine part	£ 29.99

Jubilee Park

R. Jones Services	
Initial payment of the gravel grids at JP	£3116.00
Final payment JP	£ 784.00
DWR Cymru	
Water charge JP	£ 39.77
Nathan Evans Ltd	
2 months charge monthly accounts for JP	£ 480.00
Martyn Jones Gardening	
Phase 1 & 2 cuts April and strimming of soakaway areas at JP	£3800.00
Griffiths Signs	
Dog signs & posts etc JP	£ 767.10
(£84.00 to be billed to Burial Board for 2 signs on same order)	

8. PLANNING

Members on the interim planning committee are emailed plans when received.

- Members discussed the progress on Newport City Homes Planning Application for St Johns Court/Oak Road.
- Members were provided with information on how to attend the open planning meeting at Newport City Council next week.

Councillors N. Upham & J. Reynolds left the meeting.

9. CONSIDERATION OF MATTERS

9.1 Asset Register & Risk Assessment

Members were in receipt of the asset register and risk assessment (Appendix 1&2), which were discussed and agreed.

9.2 Fugitives Club Land Lease

Members were in receipt of correspondence from by R.A.F.C. requesting to have the Fugitives Club lease renewed in their name. Following discussion on the provision of the lease many years ago for the rugby club, and the subsequent changes made by the football club, members agreed:-

- Not to put the lease in the football club's name.

- To allow a new lease for 25 years to the Fugitives Club
- Permit the right for the Fugitives Club to assign the lease to Rogerstone Football Club, subject to approval of terms.
- The rent is to reflect inflation since the initial lease was granted (as a guide approximately £750 per year with an RPI rent review uplift every 5 years); this amount is a community rate rather than a commercial rate.
- The Fugitives to cover the Community Councils legal fees for the new lease.

11. URGENT MATTERS

Members discussed:-

- The 50th anniversary of the Community Council.
- Having a photograph taken before the next meeting of members and staff.
- The possibility of tennis lessons in the grounds and past provision.
- The table tennis & chess tables in the grounds.
- The tennis court needing an upgrade and the problems that the marquee may have caused
- The council`s pick up truck and the increasing need for a new electric vehicle
- Newport Live event in the Welfare Grounds this year.

12. DATE OF NEXT MEETING

Due to elections and the annual return/audit regulations, members agreed to have the next meeting on the **26th June at 7pm instead of the 3rd of July.**

Members were reminded that a photograph will be taken as discussed earlier.