

ROGERSTONE COMMUNITY COUNCIL

MINUTES OF THE COUNCILS MEETING HELD AT TYDU COMMUNITY HALL 1st October 2025

Members present:-

Chairperson:- Councillor C Larcombe

Councillors:- S. Bowen, S. Jones, D. Mlewa, R. Lloyd, A. Hobbs, B Davies, Y Forsey,
J. Gibbons, G. Foley, K. Gray, P. Smith

Apologies for absence:- K. Hopkins, J. Reynolds, S. Meek

The Chairperson, Councillor C. Larcombe, welcomed the two new co-opted members to the meeting – Councillors K. Gray and P. Smith, and members introduced themselves.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the meeting held 3rd September 2025 were approved.

3. MATTERS ARISING FROM THE MINUTES

3.1 High Cross Open Space Gate (Ty Du View)

The Clerk advised that the gate is being fabricated and will be completed within the next few days.

The Clerk advised that the signage restricting horse riding in the linear park is having little affect and residents have made complaints. A DDA compliant gate or similar will be looked into, to prevent horses accessing the area via the footbridge from Rhiwderin.

3.2 Play Area

The Clerk advised that an estimate/quotation to move the play park to another area in the grounds has been commissioned.

4. POLICE MATTERS

- The police report has been forwarded to members. (which is for members information only and is not for the general public).
- The police were invited to this meeting but there is not an officer available to attend.
- The police have been invited to the November meeting, and may attend if able, however as its bonfire night, this may not be possible.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

6. CORRESPONDENCE

The following was discussed:-

Repair Cafe Wales - Membership

Members discussed the Repair Café Wales correspondence circulated, and Councillor Y. Forsey explained about pop up Repair Cafes and what goes on in them, and suggested that one could be held in Rogerstone, on alternative months, in various venues. All skills are welcome, sewing, electrical, cycle repair etc.

A member advised that there is a list of Repair Café events in Wales listed at www.repaircafewales.org and there is one on the 2nd of October – Maindee Repair Café, which members may wish to attend to see what goes on.

Councillor Y. Forsey advised that it is hoped that interest can be gauged at the Christmas Fayre, which will be discussed later in the meeting. Members were enthusiastic to support this scheme and look forward to an update; Councillor Forsey will forward leaflets to members when available.

Members Remuneration

Members were in receipt of correspondence from the Remuneration Panel, which was discussed briefly.

The Clerk reminded members that allowances are paid in March just before the end of the financial year, due to previous issues with members leaving and the payments having to be claimed back. Therefore the 2025/26 members remuneration will be on the March 2026 agenda and payments made following that.

7. ACCOUNTS

Accounts RCC

ZOOM	
Monthly fee	£ 16.79
VODAFONE	
Broadband	£ 47.85
FUEL GENIE	
Van & machinery fuel	£ 190.04
OCTOPUS (Aug))	
Gas – hall/changing rooms, Electric – all buildings inc Glade Café	£ 396.47
REGEN AMENITY	
Sports pitch seed/chemicals	£1513.40
NEWPORT CITY COUNCIL	
Bins	£ 289.00
NATHAN EVANS LTD	
Payroll & Xero	£ 145.68
OCD	
Hall and outside toilet cleaning Aug	£ 829.92
RBL	
Poppy wreath x 2 Remembrance Sunday	£ 40.00
T. CARTER	
Lidl - refreshments	£ 14.32
Radar Keys – keys for accessible toilet (April)	£ 47.52
L. DAVIES	
Electrical work – Tydu Hall	£ 460.00
G. WILLIAMS	
Roof repairs (leak) – Tydu Hall	£ 350.00
DVLA	
Annual van tax (diesel)	£ 345.00
MoMa	
Section 137	£ 250.00

SCREWFIX	
Grounds tools & sundries	£ 371.79
NISBETS	
Wardens/grounds – hand soap, mops etc	£ 134.68
EUROFFICE	
Toilet rolls, washing up liquid, (hall/warden/grounds) ink (SD)	£ 112.17
Bin bags, cloths – warden/grounds	£ 85.93
AMAZON	
Phone	£ 23.00
A1 WASTE	
2 X 8 yard skips	£ 660.00
RWCC	
Section 137 payment	£1000.00
EZEE FIT TYRES	
MOT, service, repairs (diesel van)	£ 905.50
OCD	
Cleaning September Hall, outside toilets	£ 829.92

3. Accounts JP

MARTYNS GARDENING SERVICES	
Monthly mowing & strimming Jubilee Park Phase 1 x 2, Phase 2 x 2	
Aug	£3500.00
NEWPORT CITY COUNCIL	
Bins	£ 289.00
NATHAN EVANS LTD	
Monthly accounts	£ 240.00
EUROFFICE	
Ink	£ 88.65
T. CARTER	
VOXI monthly fee Aug, Sept (CA)	£ 20.00

CURRYS	
iphone (CA)	£425.00
RYAN PC	
Printer issues repaired (CA)	£ 60.00
AMAZON	
iphone case (CA)	£ 18.98

8. PLANNING

Members discussed planning applications received by the planning committee and there were no matters to bring to the attention of full council.

9. CONSIDERATION OF MATTERS

9.1 Allotment Working Group

Members were advised that the allotments self-management project is progressing well, the working group have met with tenants twice. The recent ballot held had a majority of plot holders in favour of self-management; there were 11 in favour, 2 against and 3 votes received late so were not included. Members discussed the transitional arrangements for self-management, which for the time being will be a joint venture between the Community Council and the tenants.

The next meeting with the working group and tenants is at 6.30pm on the 22nd of October in the chambers of Tydu Community Hall, and there is a formal agenda for this.

9.2 Festival Committee

Members discussed:-

- The cancellation of the Rogerstone Festival in August, due to weather and grounds conditions.
- Vulnerabilities regarding liabilities etc. for members on the Festival Committee who are not members of the Community Council.
- The Christmas Fayre planned for 30th November in Tydu Community Hall, and the Cricket Pavilion. There will be stalls, crafts, raffle, Repair Café information etc.
- The Festival Committee becoming an events sub-committee of Rogerstone Community Council, which would comprise of elected members and lay members.
- This committee could meet and arrange the Festival, Christmas Fayre & other events
- Incorporating the current Festival Committee funds (ring fenced) in a Community Council account for community events.
- All persons (lay or council members) would be nominated by the sub-committee but any appointment would need to be approved by full Council, or the Chair/Deputy if nominated to do so.
- Committees of Rogerstone Community Council cannot make decisions, only recommendations that full Council would need to approve, (this applies to all committees).
- A sub committee quorum would be a minimum of three people.

- Funds were deposited into the Council's current account recently and refunds for the stall holders are being processed by the assistant Clerk.

It was agreed:-

- To have a sub-committee as suggested – 'Events Committee'.
- To arrange transfer of Festival funds in full at a later date, as financial arrangements/provisions will need to be made.
- The Clerk will advise if there are any issues regarding the changes.

9.3 Remembrance Sunday

The Chairperson, Councillor C. Larcombe, updated members on the Remembrance Sunday arrangements in Rogerstone.

The following were discussed:-

- Attendance of the Rogerstone Band.
- Feedback that seemed to suggest that previously the service has been too long, and the readings and hymns not relevant to younger people.
- Bugler.
- Releasing white doves.
- Uniformed groups attending services and parades in other areas of Newport.
- Changing the parade and service time to the afternoon, possibly from next year.
- The opening of the library for wreath laying, which the Deputy Chairperson, Councillor S. Bowen will arrange.
- Rogerstone Community Councils two wreaths, one for St Johns and one for the library; other groups/organisations arrange purchase themselves.
- Poppies on lampposts in Rogerstone.
- Having a more powerful plug in speaker available at the event.
- Inviting other organisations to attend and lay wreaths, other churches, schools etc.
- The Clerk agreed to contact Councillor C. Reeks and invite him to lay a wreath.
- Involving other churches in the event, though it was noted that the war memorial is at St Johns, so this is the best place for the outside service.
- Refreshments at Tydu Community Hall were served last year, however there was a really small attendance with a lot of wastage.
- Asking other churches to get involved and host the refreshments, (the Community Council will fund this).
- The schedule for the day, which will be finalised when all the arrangements are in place; this will be circulated to all churches, schools and groups/organisations in Rogerstone and groups as usual. If members are aware of a group not already on the circulation list, please email the assistant Clerk.

The Chairperson will:-

- Speak with the Vicar regarding discussions made at this meeting.
- Arrange a working group meeting.
- Ascertain (with the Clerk) if the other churches in Rogerstone would be willing to host refreshments after the service for attendees and possibly alternate between venues every year.

9.4 Carol Service

The Carol Service is at St Johns Church, 11th December at 7pm.

It was agreed:-

- To advertise the event in the Rogerstone Directory.
- Ask the Vicar if refreshments can be provided after the service (Rogerstone Community Council to fund).

10. ANY OTHER URGENT BUSINESS

AOB

At the last meeting, members agreed to change 'Urgent Matters' to 'Any Other Business'. However, following consideration it was agreed that this should be 'Any Other Urgent Business'. Any items that are not urgent and have not been added to the agenda within the timescales required, will be added to the agenda of the following meeting.

Community Council – Youth Representatives

The Deputy Chairperson advised that there are two young people from Bassaleg School, who wish to become Youth Representatives.

11. NEXT MEETING

The next meeting was agreed as 5th November 2025 at 7pm.