Members present: -
Chairperson: Councillor S. Mlewa
Councillors: S. Bowen, M. Hoid, Mrs V. Dudley, C. Larcombe, S. Jones, K. Hopkins, Mrs A. Bailey, C. Lacey, N. Ireland, Mrs J. Toleman, Y. Forsey, C. Evans, A. Collingbourne

Apologies were received from Councillor: L. Hearn

*It was agreed to take item 10.1 - Police & Crime Commissioner and item 5 - Police Matters before other items.*

10.1 **POLICE & CRIME COMMISSIONER**

The Chairperson welcomed the Police & Crime Commissioner to the meeting and the following matters were discussed:-
♦ Gwent Police and Crime Plan 2017 – 2021
♦ Funding, budgets, local precept and the review of the funding formula.
♦ The role and responsibilities of the Chief Constable and the Police & Crime Commissioner.
♦ Crime reduction and prevention.
♦ Victim support.
♦ Community cohesion
♦ Tackling antisocial behaviour
♦ Delivering an effective service to the public.
♦ Serious crime such as drug running, trafficking, slavery and terrorism.
♦ Recent drug related arrests.
♦ Meetings held with community groups.
♦ Police visibility on the streets and policing numbers.
♦ The loss of police officers and the recruitment of new officers.
♦ PCSO duties and powers.
♦ Police stations.
♦ Cyber crime & ‘Get Safe Online’.
♦ Problems in the Pill area of Newport.
♦ The early retirement of the current Chief Constable.
♦ Recent terrorist activity and response times by the police.
♦ Emergency services in the Gwent area and their capability to address terrorism.
♦ Recent false alarm bomb incident and action taken.
♦ Informants and payments; a member asked if there is a specific budget for this and the Police & Crime Commissioner agreed to find this information.
♦ Cyber crime and child sexual abuse.
♦ The Police & Crime Commissioners Fund.
♦ Budget cuts.
♦ Shared resources.
♦ Police, fire and ambulance services working under one roof for the first time in the Gwent Police force area. Abertillery fire station is now an "emergency services station" with ambulance crew, fire fighters, police and community support officers (PCSOs).
♦ Speeding vehicles and Speed Watch.
♦ Setting up a local Speed Watch.
PCSO Chris Evans advised a Speed Watch operation will be undertaken at the beginning of July in 3 areas in Rogerstone.

♦ Low level crime and the poor service for the public using the 101 service.
♦ Dialling 101 or 999 – if in doubt members were advised to ring 999.
♦ Linking with Bassaleg School.
♦ The safety of officers and back up and support.

The Chairperson, Councillor S. Mlewa thanked the Police & Crime Commissioner for his interesting talk.

5. **POLICE MATTERS**

PCSO Chris Evans read out the police report (appendix 1).

Members discussed:

♦ Shop lifting
♦ The Great Get Together Event at the Welfare Grounds on the 18th of June 2017 and other events that day in Rogerstone.
♦ Young drivers speeding in Rogerstone.
♦ Antisocial behaviour
♦ Continuing parking issues.
♦ Problems in the grounds of St Johns Church.

The Chairperson, Councillor S. Mlewa thanked PCSO Chris Evans for his attendance.

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

2. **PUBLIC QUESTION & ANSWER SESSION**

There were no questions submitted.

3. **MINUTES**

The following minutes were approved:

Council Meeting AGM 13th May 2017

4. **MATTERS ARISING FROM THE MINUTES**

4.1 **Bowls Club**

The Clerk advised that he has not yet met with the Bowls Club despite offering a number of dates, however the offer to meet is still open.

4.2. **Public Toilets – Welfare Grounds**

Members discussed the replacement of the public toilets at the Welfare Grounds at length, including examples of facilities in other areas. It agreed to forget the original designs previously approved and
discuss a one in, one out type facility at the next Environment Committee meeting. The Committee were given delegated authority to make a decision at that meeting.

4.3 **Afon Village Steps**

Members were pleased to learn of the progress on the steps at Afon Village.

4.4 **School Competition**

Councillor S. Bowen advised that there were 197 entries for the competition and suggested the winners be picked by a group of senior citizens.

4.5 **Age Friendly Rogerstone**

It was agreed to leave the notices for this in the noticeboards for an extended period. The wording on the notices (provided by Councillor S. Bowen) is:

_Rogerstone Community Council are seeking your help in identifying areas and issues that make life a little more difficult for you as you move around Rogerstone.

Once the above information has been collected it is our intention to invite the relevant departments from Newport City Council to undertake an audit of the area to see how these difficulties can be addressed._

4.6 **Jubilee Park**

At the last meeting, members approved the letter for house owners at Jubilee Park, and also the three stage billing suggested. A debt collecting company (the most competitive) will be used for non-payment and the costs (approximately 15%) will be recovered from the house owner. (Also discussed at the last meeting).

Following discussion:

♦ It was agreed to forward the details of the Debt Collecting agency to Councillor K. Hopkins, who will advise the Clerk if she has any comments.

♦ If no issues are raised it was agreed to use the company for 12 months on a trial basis.

The Clerk advised:

♦ Invoices to residents are delayed as the VAT issue has not yet been resolved.

♦ As discussed at the last meeting a new bank account will need to be set up for the Management Company.

♦ The fees already collected from residents will be transferred to the Council by the solicitors.

4.7 **Tennis**

Following an email from Tony Scarfi advising that he and his son are unable to provide tennis coaching at the grounds this year it was suggested at the last meeting that local tennis clubs be contacted to see if any coaches would be prepared to offer a similar arrangement to ensure tennis coaching is available at an affordable price for residents of Rogerstone.

The Clerk advised that a tennis coach from Stow Park Club has agreed to coach children at the Welfare Grounds once a week on the same basis as Toni Scarfi. It was agreed to invite the gentleman to the next Leisure Committee meeting.

The Clerk advised that a business proposal has also been received from a tennis coach (on Clerks Report), and it was agreed to invite the gentleman along to the Leisure Committee meeting as well.

The Committee were given delegated authority to make a decision at that meeting.
4.8 **Heritage Lottery Application**

Councillor S. Bowen advised that this is ongoing.

4.9 **Fathers Day Event**

Following discussion it was agreed that:

♦ Councillor S. Bowen will arrange stewards for this event to manage the parking and public.
♦ Parking will be limited to blue badge holders and drop off only.
♦ Additional parking will be looked into, possibly at Tiny Rebel.
♦ Council Bowen will contact the Newport Event Safety Advisory Group.
♦ The Council will fund an additional warden for the day and engage them earlier than usual.

5. **POLICE MATTERS**

Discussed earlier.

6. **CLERKS REPORT**

♦ Members noted the contents of the Clerks Report.

♦ Correspondence on the report was discussed as follows:

   ♦ 04.06.17 Resident –

      ‘Can you let me know the opening days and times for the cafe near the tennis courts? I've been to the grounds with my children many times and sometimes its open but usually its not. Even today, on a Sunday its closed with no indication why or when it will be open. Could the council provide a facility that is more customer friendly? It would be nice to know if we need to bring our own refreshments or if the cafe is going to be open. Thanks for your help.’

Members discussed this issue at the last meeting when a query was raised by another resident. Following further discussion it was agreed that the proprietor of the Café should be asked to confirm and display the regular opening hours and if he is unable to adhere to the displayed hours, a reason for closure should be provided; the Clerk agreed to write to the gentleman.

7. **CORRESPONDENCE**

Further correspondence received (not on the Clerks Report) –

♦ **Burial Board**

Following discussion regarding a letter from the Clerk to the Burial Board, it was agreed that the following response should be given:

The Council considered your letter of 10th May 2017 regarding investigating ownership & registering the cemetery, members do not wish to incur land ownership investigation costs for what is believed to be a relatively straightforward land registration exercise.

If the Burial Board have lost or misplaced the title deeds, registration can simply be by continuous occupation & possibly a statutory declaration. Harding Evans should confirm this is possible?

Not all Rogerstone Members of the Burial Board have received notification of the next meeting of the Burial Board, however, some have. I have therefore been asked to enquire why all members have not received this information?
A request from a plot holder to place a beehive on the Bethesda Allotments was considered. It was agreed to seek the views of other plot holders on the site and adjacent residents. It was agreed that a final response date should be given and the Clerk was given delegated authority to advise the tenant accordingly.

The Clerk advised that the boxes are now officially the Council’s and a notice has to be put on them advising the public. A list of components to repair the boxes and supplier details have been provided. It was agreed to canvas the public for more ideas on what to do with them once they are refurbished and ask for volunteers to maintain them.

The Clerk advised:
- Of a meeting he and the Head Groundsman attended at the Walters Offices and of the discussions that took place.
- Bellway Homes have requested a water easement on behalf of Welsh Water, which members approved.

### 8. ACCOUNTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMRC Tax due months 12 (demand issued)</td>
<td>£ 942.50</td>
</tr>
<tr>
<td>Nathan Evans 2 months payroll</td>
<td>£ 138.60</td>
</tr>
<tr>
<td>Celtic Fire Protection Fire extinguisher service</td>
<td>£ 139.08</td>
</tr>
<tr>
<td>Tracey Carter Tesco – Printer/ envelopes/ colour cartridges/ stationary</td>
<td>£ 117.00</td>
</tr>
<tr>
<td>Makro – Toilet rolls, wiper rolls, cups, bin bags</td>
<td>£ 186.71</td>
</tr>
<tr>
<td>EE - additional data (while no broadband in hall)</td>
<td>£ 27.25</td>
</tr>
<tr>
<td>Tesco – paper</td>
<td>£ 6.00</td>
</tr>
<tr>
<td>AON Annual insurance policy for all buildings (Ty Du house separate policy),</td>
<td>£ 6416.27</td>
</tr>
<tr>
<td>liability, machinery, legal, contents, gates, fences, regalia, sports</td>
<td></td>
</tr>
<tr>
<td>equipment, ground surface etc.</td>
<td></td>
</tr>
<tr>
<td>Avoncrop Amenity Products Renovator Pro, Gallup Biograde</td>
<td>£ 341.40</td>
</tr>
<tr>
<td>Cheques were issued for salaries (April/May), pension and HMRC, and:</td>
<td></td>
</tr>
<tr>
<td>OCD Cleaning April &amp; May invoice</td>
<td>£ 1083.32</td>
</tr>
<tr>
<td>PRW Construction St Annes WC upgrade and ramp project (CP project)</td>
<td>£10347.37</td>
</tr>
</tbody>
</table>
9. **PLANNING APPLICATIONS**

As previously agreed members of the Interim Planning Committee have been forwarded plans and planning information via email.

10. **OTHER MATTERS**

10.1 **Police & Crime Commissioner**

Discussed earlier.

10.2 **Statement of Accounts 2016/2017**

♦ The Clerk went through the accounts in detail (appendix 2) and answered queries raised.
♦ Members discussed the comments made by BDO for last years accounts.
♦ The Annual Return and Governance Statement was discussed.

Following a vote, members unanimously approved: -
♦ The Statement of Accounts 2016/17 (prepared by Nathan Evans limited).
♦ The Annual Return and Governance Statement

All the accounts information and Council documents will now go to the Internal Auditor, Lyn Llewellyn for examination.

The Council will need to meet before the 30th of June to discuss the Auditors Report and Annual Return prior to it going to BDO.

10.3 **School Governor – Mount Pleasant Primary School**

Hugh Davies was nominated and appointed as School Governor; details will need to be provided to the Clerk to advise Governor Support.

10.4 **City Council Feedback Forum**

No questions have been raised with ward members in advance of the meeting.

Members discussed planning developments.

11. **URGENT MATTERS**

11.1 **Gate - High Cross**

The Clerk advised that the gate at High Cross has been repaired.

11.2 **Tweeting/Posting on Social Media**

It was agreed that tweeting and posting on social media is strictly prohibited during a meeting and any posting of Council business may not be done until half an hour after the meeting is closed.

11.3 **MUGA – Afon Village**

Members discussed at length the temporary closure of the MUGA at Afon Village. The matter is currently under investigation and members will await the outcome of this and discuss again.
11.4  **Youth Committee**

Councillor S. Bowen referred to an email he had received from Faith Church regarding ideas for young people in the area, and suggested the Youth Committee could be involved.

12. **DATE OF THE NEXT MEETINGS OF THE COUNCIL**

Leisure Committee Meeting 21st June 2017 6.30pm  
Environment Committee Meeting 21st June 2017 7.30pm  
Special Meeting of Council 28th June 2017 7pm  
Council Meeting 6.45pm 5th July 2017.