

ROGERSTONE COMMUNITY COUNCIL

MINUTES OF THE COUNCILS MEETING HELD AT- TYDU COMMUNITY HALL 2ND APRIL 2025

Members present:-

Chairperson:- Councillor S. Bowen

Councillors:- Y Forsey S. Jones, D. Mlewa, C Larcombe, R. Lloyd, J. Gibbons, K. Hopkins, A. Hobbs, J. Reynolds, S Meek, B Davies, G. Foley.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the meeting held 5th March 2025 were approved.

3. MATTERS ARISING FROM THE MINUTES

3.1 Allotments

At the last meeting members discussed a number of expressions of interest being received in respect of members self-management proposals, which have since been forwarded to the Allotment Working Group (Cllrs Bowen, Forsey, Davies, Reynolds), along with the existing and draft proposed new tenancy agreements. Members of the group agreed to have a site meeting to familiarise themselves with the area, this was agreed as 17th April.

3.2 Casual Vacancy

Members discussed recent applications for the casual vacancies and those that have been withdrawn. This is an agenda item and will be discussed further later in the meeting.

3.3 Remembrance Sunday

Members discussed arrangements for the 2025 Remembrance Sunday Service:-

- The scouts marching band, that may be able to attend the Newport City event as well as the one in Rogerstone.
- Changing the timing of the Rogerstone event to allow the marching band to attend in Rogerstone, possibly in the afternoon.
- Issues with not observing the 11am silence, and possibly changing this to the afternoon.
- Members of the public being used to the traditional timings.
- Attendance numbers last year.
- The importance of a bugler.

- The lack of persons attending Tydu Community Hall for refreshments after last years service, and the possibility of not doing this.
- Making a decision regarding the event as soon as possible.

3.4 The Glade – Gazebo

Planning Committee members discussed the Glade application.

3.5 Festival

The next Festival meeting is 9th April at 7pm and it is hoped more councillors and members of the public will attend. Councillors Meek & Larcombe agreed to join the committee.

3.6 Jubilee Park

The Clerk updated members on the revetment works and planning; a statement will be placed on the website advising members of the public of the progress.

3.7 Members Remuneration 2024 – 2025

Following discussion, the Clerk clarified that the remuneration payment discussed last month is a compulsory payment, however, members are able to decline this if they wish. A list of names and payments made, along with a list of those who choose to decline the payment is published and made public.

3.8 Pickle Ball

A notice has been placed in the hall, the exterior noticeboards and the website to gauge interest in marking out a pickle ball court on the existing tennis courts (at extra cost), which are due to be remarked. The closing date for submissions is 27.4.25.

4. POLICE MATTERS

The Police are again unable to attend the meeting due to annual leave and will be invited to the next meeting.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

6. CORRESPONDENCE

There was no additional correspondence to discuss.

7. ACCOUNTS

RCC

Fuelgenie Van & machinery	£ 100.00
Octopus Gas hall & electric café, hall, grounds buildings 1.2.25-28.2.25	£ 869.41
Newport City Council Bin collection	£ 257.83
Vodafone Broadband	£ 44.97
R.A.F.C Section 137 payment	£1000.00
Branched Out New fence Ty Du House	£2410.00
CIA Insurance Landlords insurance Ty Du House	£ 386.00
Regen Amenity Products Winter sport & regen fine	£ 261.88
Eurooffice Cleaning products & paper	£ 98.21
Nathan Evans Payroll	£114.00
Xero	£ 31.68
ZOOM Monthly fee	£ 15.59
J. Reynolds Allowance	£156.00
C. Larcombe Allowance	£156.00
B. Davies Allowance	£156.00
J. Gibbons Allowance	£156.00
R. Lloyd Allowance	£156.00

S. Davies	
Antifriction – grounds sundries	£ 27.14
Castors Online – castors for burial ground gate	£ 22.74
B&Q - fence paint, brushes etc.	£ 93.00

Auto Spares Wales	
Gloves, wax & wash, battery	£147.05

Other (for info.)
Cleaning Supplies 4U
Full refund received £144.83 (see last month's accounts)
RP Express Healthcare
Order cancelled, full refund received prior to payment taken £28.25

JP

Robertsons	
Legal fees	£ 294.30

Davies Surveys Ltd	
Surveys revetment works	£ 900.00

Newport City Council	
Bin collection	£ 257.83

Enerveo	
7 lanterns Jubilee Park	£2982.00

T. Carter	
Voxi monthly phone Feb & March CA	£ 20.00

Eurooffice	
Paper, envelopes, ink JP billing	£ 93.53

8. PLANNING

The Chairman reported on planning applications received from Newport City Council on behalf of the Planning Committee

9. CONSIDERATION OF MATTERS

9.1 Casual Vacancies

Members discussed the applications for the casual vacancies received after the closing date, and those that have been withdrawn since. It was agreed that members encourage people to attend one evening before a council meeting for refreshments to chat about the role and stay to observe a meeting. As the next meeting is the AGM, it was agreed that members will advertise this on social media for between 6-7pm (refreshments), 7-9pm (meeting) for the meeting to be held on the 4th June.

10. URGENT MATTERS

24/25 Accounts

Members approved appointing Nathan Evans Ltd to do the end of year accounts and Lyn Llewellyn as internal auditor.

The 23/24 audit is still incomplete and the documents delivered to Wales Audit in Cardiff have still not been returned.

Jubilee Park Primary School

Councillor Meek spoke briefly about an idea for the Community Council taking over the responsibility for pitch hire at Rogerstone Primary School and asked if this could be discussed further at the next meeting, when he will provide more details.

The Clerk reminded members of the original agreements regarding the 4G pitch and the reasons for this. Members agreed that it is usual for schools to manage their own pitches and bookings. There is also an issue with funding schools who manage large budgets various accounts, which is why section 137 payments are no longer given to schools.

Newport City Council - Leader

The Chairman suggested that the Leader of Newport City Council could be invited to attend a meeting.

Cleaning Contract

The Clerk advised that cleaning tenders had been received from two companies; it was agreed to exclude the press and public from the discussions due to commercial sensitivities.

Members approved the lowest tender from OCD Cleaning Services to be appointed from 1.5.25. The Clerk confirmed that the company have stated that the minimum wage is paid to employees.

11. NEXT MEETING

The next meeting (AGM) was agreed as 7th May 2025 at 7pm.