

ROGERSTONE COMMUNITY COUNCIL

MINUTES OF THE COUNCILS ANNUAL GENERAL MEETING HELD AT TYDU COMMUNITY HALL 4th JUNE 2025

Members present:-

Chairperson:- Councillor C Larcombe

Councillors:- S. Jones, D. Mlewa, R. Lloyd, , A. Hobbs, S Meek, S. Bowen, K. Hopkins,
B Davies, Y Forsey.

Apologies for absence:- J. Reynolds, J. Gibbons, G. Foley.

Members welcomed residents who attended an informal meeting earlier, to discuss the role and responsibilities of a Community Councillor; the residents are staying to observe the full meeting.

It was agreed to take agenda item 4 - Police Matters after item 2, to allow the officers to return to duty.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the meeting held 7th May (AGM) 2025 were approved.

4. POLICE MATTERS

The Chairman welcomed the Officers to the meeting and the following was discussed:-

- A recent dog incident in Rogerstone that was reported incorrectly by the South Wales Argus and on social media. The dog (which was 'on a lead') that allegedly attacked a dog that was 'off the lead' is not a banned breed. In addition the speculation regarding cats being killed is unsubstantiated and no reports to the police have been made in that regard. The case has now been forwarded to the CPS, therefore there is no control order in place or requirement for the dog to be muzzled. The alleged minor injury to a person was also discussed, and this has not been proven to be by the dog that was on a lead and will also be considered by the CPS.
- The current legislation regarding XL Bullies/ Pit Bulls etc.
- Speed checks and their effectiveness; evidence from speed watch is analysed and the data was discussed.
- Problems at Ty Du View, Tudor Crescent and High Cross Open Space with anti social behaviour and drug related issues. Similar issues have been reported to the Community Council.
- Members again agreed there is more than one entrance/exit to High Cross Open Space, therefore simply putting a gate or barrier in place, is unlikely to resolve the ongoing issues in

the area. However, it was agreed to arrange to have a gate installed in the area where residents are affected (Tudor Crescent) to try and slow down the electric bikes etc., making the perpetrators easier for the police to catch. The situation will be monitored before considering gates in other areas; it was agreed the gate will need to be DDA compliant.

- The success of the drop in visits with vulnerable victims of crime.
- Operation Encompass, the Herbert Protocol, and the Philomena Protocol were discussed as well as issues with GDPR.
- Serious assaults & robberies.
- The contents of the Police Report for May.

The Chairman thanked the Officers for attending the meeting.

3. MATTERS ARISING FROM THE MINUTES

3.1 Planning Committee

Councillors Forsey & Davies agreed to stay on the Interim Planning Committee.

3.2 Rogerstone & Bassaleq Burial Board

It was agreed to offer the vacant position following appointment of the co-opted members.

3.3 14 Locks Committee

It was suggested that this committee has not met in some time and are unlikely to reconvene given the new building proposals; this will be therefore be removed from the Councils committee list.

Councillor Forsey provided members with an update on all the work being undertaken at Fourteen Locks, which was appreciated by members.

Mis-information on social media regarding the new Fourteen Locks building was discussed, despite the planning information being posted online for residents perusal.

Members discussed other instances, whereby official correct information that has been posted regarding local issues and has been ignored by people on social media, who seemingly have their own agendas.

3.4 Allotments

Members discussed:-

- The condition of the plots following a site visit by working group members.
- Some plots being overgrown and clearly vacant.
- The cultivated plots that were possibly hampered by the overgrowth around them.
- Comments from plot holders on the site.
- The work carried out by contractors previously, and the number of overgrown plots.
- Japanese Knotweed (which is being treated).

Members discussed the Terms of Reference for the working group which were summarised as:

- Potential changes to the new allotment tenancy.
- How a tenants self-management committee could operate.

- Tenants responsibilities and the Community Council's involvement.
- Arranging to meet tenants who have expressed an interest in self-management, once the working group have submitted proposals/suggestions for its operation for Council approval.
- To present final recommendations to Council for approval.

Following further discussion, it was agreed that there will be a meeting of tenants who expressed an interest in self-management with the working group at 6pm before the July meeting. Councillor Forsey (working group member) will contact interested tenants and invite them to attend.

3.5 Remembrance Sunday

Members discussed arrangements for the 2025 Remembrance Sunday Service and related matters:

- It was suggested that Russel Newton may come back and assist with future Rogerstone arrangements.
- The wreath laying on the 8th of May was discussed (Russell attended).
- It was suggested that a valued member of the Council's temporary staff, Sandra Thomas, be offered the opportunity to lay a wreath on behalf of the Community Council at the Library and Church Service.
- Commemorating the 15th of August with a wreath.

3.6 Members Remuneration 2024 – 2025

The members accepting or declining the remuneration for 24/25 has been advertised on the noticeboard, the website and submitted to the Remuneration Panel.

3.7 Public Spaces Protection Order

The Clerk advised that he had spoken with the Parks and Open Spaces Manager from Newport City Council, who is contacting their legal department to ascertain if all the Community Councils land can be made part of the Public Protection Order by Newport City Council at the end of the year, when their current order is being renewed. When this is known, members can discuss costs for service charges and enforcement .

Members were pleased to hear this, and suggested the Community Council obtain updated signage regarding dog excrement regardless of the outcome.

4. POLICE MATTERS

Discussed earlier.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

6. CORRESPONDENCE

LDP

Members briefly discussed the correspondence regarding the Rogerstone candidate sites following a chase up email to Newport City Council regarding the outcome:-

'Its nearly 18 months since the Community Council submitted comments and there are some big developments proposed for Rogerstone with implications for schools, health, infrastructure, etc'

The response was:

The Policy Team is currently working on the Deposit Plan, which is the next consultation stage for the RLDP. This stage includes a full draft of the proposed RLDP and our complete assessment of the submitted Candidate Sites (CS), along with our recommended allocations. The CS assessment will take into account all comments made at the Preferred Strategy stage. We are still in discussions with the Welsh Government and Council members to establish a new timeline. Once we have an agreed and revised timeline, we will update all registered RLDP stakeholders accordingly.

HCTP

Members were pleased to receive a thank you card from the above organisation for the recent Section 137 payment.

7. ACCOUNTS

Accounts RCC

EUROSEC	
CCTV service grounds	£ 90.45
ZOOM	
Monthly fee	£ 15.59
VODAFONE	
Broadband	£ 47.85
FUEL GENIE	
Van & machinery fuel	£240.04
OCTOPUS (April)	
Gas – hall/changing rooms, Electric – all buildings inc. Glade Café	£421.83
S. MEEK	
Allowance	£156.00
D. MLEWA	
Allowance	£156.00
CLEAR INSURANCE	
Annual insurance – contents, public liability, buildings etc.	£9578.52
TRACEY CARTER	
Lidl – Tea, coffee, sugar, milk, biscuits, June meeting 6pm	£ 24.99

CASTLETON TURF	
Chippings etc	£247.00
ROYAL MAIL	
Post (VAT)	£ 2.77
Post 1 st class special delivery – audit	£ 19.55
S P SECURITY BOLLARDS	
Parking bollard	£225.00
SCREWFIX	
Grounds tools & sundries	£367.57

Accounts JP

EUROSEC	
CCTV service Jubilee Park	£ 90.45
MARTYNS GARDENING SERVICES	
Monthly mowing & strimming Jubilee Park Phase 1 x 2, Phase 2 x 2 April	£3500.00
WELSH WATER	
Metered water bill	£ 45.28

A member queried the legal fees (Robertsons) for Jubilee Park (last month's accounts), which were for a land sale that did not proceed and queried debtors position in respect of unpaid annual maintenance fees. The Clerk will update members as part of the Jubilee Park Annual Report to be presented to the July meeting.

8. PLANNING

The Chairman reported on planning applications received from Newport City Council on behalf of the Interim Planning Committee.

The Clerk advised that the Gazebo at the Welfare Grounds Planning Application was refused by delegated decision. It was agreed to appeal this and Councillor Forsey advised the Clerk to contact her and she will request it goes to committee rather than be delegated again.

9. CONSIDERATION OF MATTERS

9.1 Rogerstone Community Council 2024 / 2025 Accounts

Members were in receipt of the full accounts prepared by Nathan Evans Limited prior to the meeting (appendix 1).

The Clerk went through the statement page by page and answered questions from members to their satisfaction; the accounts for 24/25 were unanimously approved.

9.2 Rogerstone Community Council 24/25 Annual Return

Members were in receipt of the completed Annual Return (appendix 2) and the Internal Audit Report (appendix 3) prior to the meeting.

Members were pleased with the result of the internal audit and unanimously approved the details in the Annual Return (along with the associated documents); this was signed by the Chairman & Clerk.

The relevant notices will be posted on the noticeboard and website and the Annual Return will be forwarded to Wales Audit.

9.3 Rogerstone Community Council 24/25 Annual Report

Following clarification of a number of items, members approved the Annual Report (appendix 4), which will be posted on the website.

10. URGENT MATTERS

Grounds Maintenance - Scouts

Following a request from a member to provide weed killer or treat an area at the scout hut on a twice yearly basis, the Clerk agreed to add this to the Head Groundsman's schedule.

Section 6 Report

A member suggested that the Community Council should be completing the above. The Clerk agreed to look into this.

Burial Board

Members were reminded the next meeting is the 24th of June 2025.

Co-option

Members discussed meeting residents earlier and agreed that there were suitable candidates for co-option attending the meeting prior to Full Council. The Clerk will contact them and thank them for attending. Members also noted the correspondence from an interested resident who was unable to attend the earlier meeting. The Chair/Deputy & Councillor Hopkins will comprise the interview panel, which was suggested as before the September meeting at 6pm as the July meeting has a meeting with allotment tenants before it.

Schools Competition

Members discussed the schools competition, the deadline has been extended to allow Rogerstone Primary School to enter; members also discussed the Sally Mlewa Award.

11. NEXT MEETING

The next meeting was agreed as 2nd July 2025 at 7pm.

Working Group to meet with allotment tenants who expressed an interest in discussing self-management at 6pm.