

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCILS MEETING HELD AT
TYDU COMMUNITY HALL
1ST APRIL 2026

Members present:-

Chairperson:- Councillor C Larcombe

Councillors:- S. Bowen, S. Jones, B Davies, Y Forsey, J. Gibbons, D. Mlewa,
G. Foley, J. Reynolds.

Apologies for absence:- A. Hobbs, K. Gray, P. Smith, S. Meek, R. Lloyd.

The co-option interview was held prior to the meeting, and members introduced themselves to the candidate, who stayed for the meeting.

Members discussed the Zoom link for the meetings, which were found to be working.

1. **DECLARATIONS OF INTEREST**

There were no declarations of interest made at this point in the meeting.

2. **MINUTES**

The minutes of the meeting held 4th March 2026 were approved.

3. **MATTERS ARISING FROM THE MINUTES**

3.1 **Allotment Working Group**

Members discussed the Allotment Committee minutes and the next meeting, which is on the 15th of March 2026, 6-7pm; members of the working group (Councillors C. Larcombe, Y. Forsey, & B. Davies) will be attending as well as the Clerk & Head Groundsman.

3.2 **Casual Vacancy - West Ward**

The Clerk advised that only one application for the vacancy was received before the closing date. A second application was received after the closing date, which was from a person living outside the area. The interview was conducted before the meeting and is an agenda item for later in the meeting.

3.3 Playground

The Deputy Chairman, Councillor S. Bowen updated members on the lottery grant application and the community support correspondence. Members also discussed the advert in the Rogerstone Directory, the Glade Café assisting with asking customers to support the application, and social media.

3.4 River Ebbw Erosion– Footpath Diversion

Members discussed the proposal from Newport City Council to relocate the PROW, which has now been postponed due to further issues on the riverbank.

The Clerk updated members on the Jubilee Park revetment works.

3.5 Glade Café Development/Upgrade

Members were advised that the electrical work commissioned by the proprietors of the Glade Café has now been completed; members also discussed and approved the lease renewal details.

3.6 Members Allowances

Members were reminded they need to provide their bank details or decline the £156 allowance.

4. POLICE MATTERS

The police report for March has not been circulated yet, this will be forwarded when received.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

Playground Incident

Members were in receipt of an email regarding an incident in the playground, which was dealt with by the Head Groundsman at the time, and the play equipment involved has been cordoned off until the damage caused can be remedied.

The Clerk advised that the Head Groundsman carries out and records weekly inspections of all equipment and an inspection by a certified company is undertaken annually. There were no adverse risks highlighted at the last inspection.

Dog Washing Station

Members were advised that a request for a dog washing station at the Welfare Grounds has been received, and the person requesting this has been asked to provide:- proposed location, installation, insurance, risk assessments, operational and maintenance information as well as water supply proposals and costs, and how this will be funded.

Members discussed:-

- If there is a need for such a facility in the grounds, and are there any similar facilities in other public parks in the locality?
- Dogs going in the pond and needing to be cleaned off afterwards, however, it was noted that dogs are not permitted in the pond and should be under control/on a lead in the grounds.
- Possible areas that a wash station could be sited that doesn't impact on other users of the grounds.
- Water supply and any other running costs.
- Management and maintenance of the facility throughout the year during the park opening times.
- Is this a business proposal?
- Any facility being provided cannot be funded by public funds.
- A possible trial period.
- Members agreed that this can be discussed further if full information is received.

6. **CORRESPONDENCE**

There was no further correspondence to report.

7. **ACCOUNTS**

Accounts RCC

OCD	
Cleaning, hall and outside toilets	£ 829.92
Nathan Evans Ltd	
Payroll	£ 114.00
Xero	£ 35.52
ZOOM	
Monthly fee	£ 16.79
VODAFONE	
Broadband	£ 31.58
OCTOPUS	
Gas – hall/changing rooms, Electric – all buildings inc Glade Café	£1183.28
NEWPORT CITY COUNCIL	
Bins	£ 288.23
K. GRAY	
Allowance	£ 156.00

R. LLOYD	
Allowance	£ 156.00
Expenses	£ 28.44
Y. FORSEY	
Allowance	£ 156.00
B.DAVIES	
Allowance	£ 156.00
S. JONES	
Allowance	£ 156.00
C. Larcombe	
Allowance	£ 156.00
J. Reynolds	
Allowance	£ 156.00
ROB CAMPBELL	
Memorial bench base (paid for by resident)	£ 600.00
Re-site noticeboard	£ 650.00
CURRENT ELECTRICAL ENGINEERING	
Electrical work – Glade Cafe	£3000.00
(£2500.00 to be repaid as agreed)	
ROGER JAMES CLEMENTS	
Legal fees – land sale, later refunded.	£ 350.00
CIA INSURANCE	
Ty Du House buildings insurance	£ 440.49
SECTION 137	
Rogerstone Band	£1000.00
HCPT (Rogerstone)	£ 250.00
RAFC	£ 500.00
TED HOPKINS	
Machine parts	£ 34.80
Kombiengine/pole pruner	£ 585.25
N.D. DAVIES (URBAN TREE CO.)	
Fallen tree clearance – Welfare Grounds	£ 450.00

Damson tree removal	£ 500.00
STEVE DAVIES South Wales Locksmiths	£ 26.40
REGEN AMENITY Grounds chemicals	£ 454.00
Pitch marker	£ 480.00
Accounts JP	
NEWPORT CITY COUNCIL Bins	£ 289.00
NATHAN EVANS Account fees	£ 240.00
T. CARTER Argos – Filing cabinets & files	£ 136.95
ROBERTSONS Legal fees	£ 750.00
Land registry search	£ 7.00
EUROFFICE Ink & paper	£ 58.85
T. CARTER (Jubilee Park) Voxi March/April CA	£ 10.00

8. PLANNING

Members discussed planning applications received by the Planning Committee, in particular:-

- St John's Church
- Tregwilym Lodge
- The Oak Road development

9. CONSIDERATION OF MATTERS

9.1 West Ward – Casual Vacancy

The applicant interviewed for the position was asked to leave the room while this was discussed.

Following discussion members unanimously approved co-opting Louis Gray to the casual vacancy for the West Ward. The relevant statutory documents will need to be completed and the position will be formalised at the May meeting.

9.2 Events

Members discussed:-

- The March Repair Café, and the skills and work undertaken by the volunteers.
- Sunflower trail planting in the grounds - Saturday 4th April and Saturday 11th April 10am – 12pm. Everyone is welcome, seeds, compost and cardboard tubes are provided, people can bring their own pots if they wish.
- Next Repair Café 25th April 10am – 1pm – Tydu Community Hall
- Festival 21.6.26
- Great Get Together 21st June 2026
- Remembrance Sunday 8.11.26
- Carol Service 10.12.26

Members asked that their thanks be given to Steve Davies, the Head Groundsman for all the help he has provided for all the events.

Members also discussed:-

- The well maintained pitches and flowers in the Welfare Grounds, and commended the staff for this.
- Annual awards that were given in the past and the possibility of doing this again.

10. ANY OTHER URGENT BUSINESS

There were no urgent matters.

11. NEXT MEETING

Council Meeting AGM May 6th 2026 at 7pm.