

**ROGERSTONE COMMUNITY COUNCIL**  
**MINUTES OF THE COUNCILS AGM HELD AT**  
**TYDU COMMUNITY HALL**  
**6<sup>th</sup> MAY 2026**

Members present:-

Chairperson:- Councillor C Larcombe

Councillors:- S. Bowen, S. Jones, B Davies, Y Forsey, J. Gibbons, D. Mlewa,  
G. Foley, J. Reynolds, A. Hobbs, K. Gray, P. Smith, S. Meek, R. Lloyd, L. Gray.

Apologies for absence:- .

Members welcomed Councillor L. Gray to the meeting.

**1. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this point in the meeting.

**2. APPOINTMENTS 26/27**

**2.1 Chairperson of the Council**

Following nomination & a vote, Councillor C. Larcombe was elected as Chairperson for 26/27

**2.2 Deputy Chairperson of the Council**

Following nomination & a vote, Councillor S. Bowen was elected as Deputy Chairperson for 26/27

**2.3 Committees of the Council**

- Interim Planning Committee (6 members representing the wards)

The following members were appointed to this committee:-  
Councillors S. Bowen, C. Larcombe, B. Davies, R. Lloyd, S. Meek, Y. Forsey

**2.4 Representatives to Public Bodies:-**

- Rogerstone & Bassaleg Burial Board (7)

The following members were appointed to this committee:-  
Councillors S. Bowen, S. Jones, A. Hobbs, R. Lloyd, D. Mlewa, G. Foley.

### **3. MINUTES**

The minutes of the meeting held 1<sup>st</sup> April 2026 were approved.  
(Councillor Lloyd was changed to - apologies given for that meeting).

### **4. MATTERS ARISING FROM THE MINUTES**

#### **4.1 Allotment Working Group**

Members discussed the Allotment Committee and the next meeting, which is on the 20<sup>th</sup> May 2026, 6-8pm, this is just for committee members. The following meeting 24<sup>th</sup> June 6-8pm, members of the working group (Councillors C. Larcombe, Y. Forsey, & B. Davies) are invited to attend as well as the Clerk & Head Groundsman.

Members discussed the recent allotment site visits and agreed that clearance of a plot at the Bethesda site (shed and refuse, where reports of rodents have been sighted), as well as similar refuse clearance at some plots at the Cefn site, will be undertaken by a contractor, prior to any hand over of the plots to the committee.

#### **4.2 Playground**

The Deputy Chairman, Councillor S. Bowen updated members on the lottery grant application and the community support correspondence. It is hoped that further information will be available at the end of the month.

#### **4.3 River Ebbw Erosion– Footpath Diversion**

The Clerk confirmed that there have been no further updates on this issue yet.

Members discussed the footbridge at Bassaleg and the meeting scheduled for 6pm on Wednesday 13<sup>th</sup> May by Graig Community Council, to discuss this issue. Community & City Councillors, Forge Mews residents and members of the public will be attending as well as the Leader of the Council, Dimitri Batrouni.

#### **4.4 Members Allowances**

Members were reminded they need to provide their bank details or decline the £156 allowance.

#### **4.5 Playground Incident**

The Clerk advised that a temporary repair has been made to the play equipment discussed at the last meeting and it is safe for use.

### **5. POLICE MATTERS**

Members were in receipt of the last Police Report.

The Police Surgery dates can be found on the Police Report and Councillors Forsey and Davies share these on Facebook. There is also information on the Police website – <https://www.police.uk/your-area/gwent-police/rogerstone/?yourlocalpolicingteam=meetings-and-events>

The next dates are –

FOURTEEN LOCKS CANAL CENTRE, CWM LANE, ROGERSTONE, NEWPORT

2:00 - 3:00pm, 17 June 2026

LOADING BAY CAFÉ, WERN INDUSTRIAL ESTATE, ROGERSTONE, NEWPORT

2:00 - 3:00pm, 18 June 2026

## **6. CLERKS REPORT**

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

## **7. CORRESPONDENCE**

### Sport in the Park

Members approved the annual Sport in the Park event, 11-4pm, 12<sup>th</sup> August, in the Welfare Grounds. This will be weather permitting and parking will be on a first come first served basis.

### Wales Audit

Following lengthy debate, members approved the payment of the older Wales Audit invoices (on Clerks Report)

### Jubilee Park

Members discussed various correspondence (some late) from residents regarding responsibility for areas in Jubilee Park, such as grass verges, kick rails, fences, street lighting as well as deeds, accounts etc.:-

- All information, including reports, accounts, plans, deeds etc. are on the Jubilee Park pages of the councils website.
- Jubilee Park Management Company (Rogerstone) Ltd. , is an arm's length company and decisions are made by the directors.
- Jubilee Park Management Company (Rogerstone) Ltd. are only responsible for maintenance of the unadopted areas on the plan, which is available on the website and the noticeboard near the pond in Jubilee Park.
- Newport City Council are currently responsible for areas they have adopted so far.
- The developer/housebuilder are responsible for all other areas, including those not yet handed over to the City Council.
- There appears to be confusion over information provided by the developer regarding areas that have been handed over.
- Information provided by sales agents is not the responsibility of the Management Company.

- Councillor Y. Forsey provided information for members, regarding the areas adopted by Newport City Council and agreed to forward this, so that it can be placed on the councils website.

## 8. **ACCOUNTS**

### **Accounts RCC**

OCD	
Cleaning, hall and outside toilets	£ 829.92
NATHAN EVANS LTD	
Payroll	£ 114.00
Xero	£ 35.52
ZOOM	
Monthly fee	£ 16.79
VODAFONE	
Broadband	£ 33.50
OCTOPUS	
Gas – hall/changing rooms, Electric – all buildings inc Glade Café	£632.39
NEWPORT CITY COUNCIL	
Bins	£ 258.23
P. SMITH	
Allowance	£ 156.00
G. FOLEY	
Allowance	£ 156.00
ROGER JAMES CLEMENTS	
Lease fees (paid back by RWCC & RB)	£1884.00
AJM	
Staff clothing embroidered	£ 81.00
WORKWEAR EXPRESS	
Staff clothing	£ 284.58
EZEEFIT TYRES	
2 tyres van	£ 234.00

Alternator	£ 219.14
STEVE DAVIES	
South Wales Locksmiths keys/locks	£ 58.40
D. BATEMAN	
PAT testing course – repair café	£ 37.20
EUROSEC	
Glade Café – alarm fault	£ 147.60
AUSTEN GROUP	
XL bin bags – burial board	£ 118.00
TRACEY CARTER	
Google One (09.25) RCC	£ 15.99
NEWPORT CC	
Rates – Hall	£441.76
Rates – Cefn Rd car park	£589.85
FUEL GENIE	
Fuel	£ 280.01
GOOGLE	
Google 1 ca	£ 12.99
PERROT ENGINEERING	
Grounds machinery service/repair	£ 182.40
NISBETS	
Grounds – bin bags/blue rolls	£ 294.66
WALES AUDIT	
Audit Fees, 3 years. £300/£691/£200	£1191.00
<b>Accounts JP</b>	
NEWPORT CITY COUNCIL	
Bins	£ 258.23
NATHAN EVANS	
Account fees	£ 240.00

STEVE DAVIES

Padlocks

£ 71.76

## **9. PLANNING**

Members discussed planning applications received by the Planning Committee.

Members discussed the term 'business use' in relation to a nursery using the local church.

## **10. CONSIDERATION OF MATTERS**

### **10.1 Standing Orders**

Following consideration, members approved the updated Standing Orders, which will address concerns highlighted by Wales Audit. (Appendix 1)

### **10.2 Training**

Following consideration, members approved the Training Report, which will address concerns highlighted by Wales Audit. (Appendix 2)

Members agreed to e mail the Assistant Clerk with any training requests before the next meeting so that training can be coordinated and a budget set

### **10.3 Appointments**

Members approved the following appointments for the 25/26 accounts

- Lyn Llewellyn – Internal Audit
- Nathan Evans Ltd. - End of Year Accounts

*Press & Public were excluded from the next item, due to commercial sensitivities.*

### **10.4 Jubilee Park Revetment Cost Update**

Press & public excluded.

### **10.5 Events**

The following meetings were noted by members –

Chambers – Tydu Community Hall

- 13<sup>th</sup> May 7pm – Festival Committee – everyone welcome to attend
- 10<sup>th</sup> June 7pm – Festival Committee – volunteer briefing – everyone welcome to attend

Events –

- Repair Café – Tydu Community Hall 10-1pm 23<sup>rd</sup> May 2026.
- Members discussed the very successful sunflower trail event held in April.
- Festival plans, which include a Rogerstone 'bake competition'.
- Current schools competition; the entries are expected soon.

**11. ANY OTHER URGENT BUSINESS**

- New Co-opted Member  
Members introduced themselves to new member – Councillor Louis Gray.
- Liaison Meetings  
Councillor B. Davies, requested that members of the Community Council attend the Liaison Meetings at Newport City Council; all members receive the meeting information.
- NJC Pay Information  
Members were advised last year that SCP 2 would no longer exist from 1.4.26. Following consideration, members approved putting all current staff on SCP 2 up to SCP3, and the one member of staff currently on SCP3, to SCP4.

**11. NEXT MEETING**

Council Meeting 3<sup>rd</sup> June 2026 at 7pm.