

ROGERSTONE COMMUNITY COUNCIL
MINUTES OF THE COUNCILS MEETING HELD AT
TYDU COMMUNITY HALL
3RD JUNE 2026

Members present:-

Chairperson:- Councillor C Larcombe

Councillors:- S. Bowen, S. Jones, B Davies, Y Forsey, J. Gibbons, D. Mlewa,
G. Foley, A. Hobbs, K. Gray, P. Smith, S. Meek.

Apologies for absence:- J. Reynolds, R. Lloyd, L. Gray

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the AGM meeting held 6th May 2026 were approved.

3. MATTERS ARISING FROM THE MINUTES

3.1 Playground

The Deputy Chairman, Councillor S. Bowen updated members on the lottery grant application and the community support correspondence.

3.2 Members Allowances

Members were advised that the list of members expenses will be published on noticeboards and on the website as usual.

3.3 Training

Members discussed the training courses that are offered by One Voice Wales

- It was suggested that some courses are more suited to new members rather than those who been on the Council for some time.
- There are a number of courses that would benefit members and it was suggested that perhaps councillors who attend courses, could pass on the knowledge to others.
- The courses and attendance need to be scheduled with an annual budget set.
- There are a number of free courses available on the lists provided; others cost £66 a session.

- Councillor Lloyd attended (online) the New Councillor Induction course that was held at the end of May, which may be better suited to newer members.
- The Clerk suggested that the Deputy Chairman may wish to attend the grant application course, which may be beneficial for the lottery grant application.
- Members wishing to attend courses were asked to email Tracey.
- It was agreed to defer the setting of a budget and co-ordinated schedule until the next meeting.

Press & Public were excluded from the next item, due to commercial sensitivities.

3.4 Jubilee Park Revetment Cost Update

Press & public excluded.

3.5 Schools Competition 2026

The Deputy Chairman advised that all the school competition entries have now been submitted and are ready to be judged.

It was agreed that up to £260 can be budgeted for the prizes.

4. POLICE MATTERS

Members were in receipt of the last police report and graphs.

It was agreed that the police be invited to the next meeting.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

Events

Festival Meeting - 10th June 7pm – Festival Committee volunteer briefing – everyone welcome to attend. If people aren't able to attend the meeting, they were encouraged to come along and help on the day.

Festival – 21st June 10-4pm

Repair Café – Tydu Community Hall 10-1pm 27th June 2026 – these events are going well and are developing into a community morning, with people attending to give talks/offer advice etc., there's also refreshments including cake. Anyone wanting to come along and contribute advice, knowledge, experience etc. is very welcome.

Football Festival – 5th July – Welfare Grounds

Sport in the Park – 12th August – Welfare Grounds

Events will feature on the monthly Clerks Report.

6. CORRESPONDENCE

There were no other matters.

7. ACCOUNTS

Accounts RCC

OCD	
Cleaning, hall and outside toilets May	£ 829.92
Cleaning, hall and outside toilets April	£ 782.04
NATHAN EVANS LTD	
Payroll	£ 114.00
Xero	£ 35.52
ZOOM	
Monthly fee	£ 16.79
VODAFONE	
Broadband	£ 33.50
NEWPORT CITY COUNCIL	
Bins	£ 258.23
D. MLEWA	
Allowance	£ 156.00
A. HOBBS	
Allowance	£ 156.00
J. GIBBONS	
Allowance	£ 156.00
STEVE DAVIES	
South Wales Locksmiths keys/locks	£ 29.40
Morrisons ant powder	£ 3.50
TRACEY CARTER	
Amazon – hard drive	£ 57.99
FUEL GENIE	
Fuel	£ 320.40

CLEAR INSURANCE	
RCC annual policy, buildings, contents, liability etc.	£9710.94
GRIFFITHS SIGNS	
8 signs for grounds, clips and poles/rails	£ 782.40
D H PREECE	
New fence Welfare Grounds	£ 978.00
NPC IT REPAIRS	
IT equipment repair	£ 75.00
W M GARDENING SERVICES	
Playground & surface repairs	£6252.00
SW DIRECTORIES	
Advert	£ 50.00
SCREWFIX	
Grounds tools & sundries	£ 231.41
Grounds tools & sundries	£ 104.13
ROYAL MAIL	
Stamp – VAT	£ 1.80
URBAN TREES	
Allotment clearance Bethesda	£1060.00
Allotment clearance Cefn	£ 540.00
EUROFFICE	
Toilet rolls, ink (SD)	£ 186.33
Accounts JP	
NEWPORT CITY COUNCIL	
Bins	£ 258.23
NATHAN EVANS	
Account fees	£ 240.00
WELSH WATER	
Meter reading	£ 56.00

W M GARDENING SERVICES

Decking board replacement £ 360.00

MARTYNS GARDENING SERVICES

Grass cutting JP April £3500.00

Grass cutting JP May £3500.00

8. **PLANNING**

Members discussed planning applications received by the Planning Committee.

9. **CONSIDERATION OF MATTERS**

9.1 **RCC Accounts**

Members were in receipt of the 25/26 Annual Accounts Statement (Appendix 1) prepared by Nathan Evans Limited prior to the meeting.

The Clerk went through the statement page by page and the following was discussed:-

- Tree safety work.
- Fine turf mower.
- Reserve funds.
- Earmarking of reserves.
- Repairs and renewals.
- Torfaen pension fund and employer contributions.
- Salaries and NI
- Grounds tools and machinery (electric is first choice where feasible).
- Vehicles and plant are generally replaced when the existing equipment is no longer viable to maintain.
- Asset list.
- Area behind houses on Cefn Road owned by the Council, which is not recognised as an access road or carpark. The Clerk advised that this area has response maintenance as necessary, and has never been a designated car park or access road.
- It was suggested by a member that many complaints have been received about this area, however, the Community Council has only one record of complaint, which was fully discussed by Council at the time.
- The existing car park/amenity area available for use by allotment holders and residents free of charge.
- The council tax paid on the car park by the Community Council.

It was proposed that reserve funds are used for tarmac re-surfacing of the area, which members discussed at length:-

- The area is not a car park or access road and as such is maintained adequately.
- The designated car park/ amenity area provided free of charge to allotment tenants/ residents of Rogerstone, is off Cefn Road opposite the Ruskin Avenue junction.

- Use of significant funds, which benefit only a few residents when compared to the wider needs of the community.
- Designating an area as a car park will incur council tax and other expenses such as insurance etc.

It was agreed:-

- Not to use the reserve fund for this purpose, and to retain it for wider community benefits, such as for the new proposed playground or other areas that benefit the wider community.

Members approved the Annual Statement of Accounts and this will be published on the website and placed on the noticeboard as usual.

9.2 Audit Wales Annual Return

Members were in receipt of the Annual Return, completed in part by Nathan Evans Limited and the Internal Auditor; members were also in receipt of the Internal Audit Report.

- Members were pleased with the Internal Audit Report (Appendix 2)
- The Annual Return was considered and discussed at length.
- Members discussed – variances, creditors, tree work.
- Members considered the Annual Governance Statement

The Annual Return/ Governance Statement were approved and signed; the necessary arrangements for Audit will be made and notices placed as usual.

11. ANY OTHER URGENT BUSINESS

- Dandara Housing Area
Issues raised by a member are a matter for Housing Associations responsible for the properties.
- Remembrance Sunday
Members discussed Band arrangements.
- School Competition
Members were advised of the presentation proposals.
- Alan Hyland
Members were saddened to hear that Alan Hyland a School Governor of Bassaleg and Mount Pleasant Schools has passed away. Vacancies on the Boards were discussed, however, it was agreed that members can apply in the usual way, when the position is advertised.
- Elections
Members discussed how co-opted members not affiliated to any political party could stand at the next Community Council elections. The Clerk suggested inviting someone along from Newport City Council to discuss this. Members also discussed areas with non-contested positions

11. NEXT MEETING

Council Meeting 1st July 2026.

Councillor Y. Forsey gave her apologies.