

ROGERSTONE COMMUNITY COUNCIL

MINUTES OF THE COUNCILS MEETING HELD AT TYDU COMMUNITY HALL 8TH JULY 2026

Members present:-

Chairperson:-

Councillor C Larcombe

Councillors:-

S. Bowen, S. Jones, J. Gibbons, D. Mlewa, P. Smith, S. Meek, J. Reynolds,
L. Gray.

Apologies for absence:-

Y Forsey, K. Gray, B Davies, A. Hobbs, R. Lloyd, G. Foley.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at this point in the meeting.

2. MINUTES

The minutes of the meeting held 3rd of June 2026 were approved.

3. MATTERS ARISING FROM THE MINUTES

3.1 Playground

The Deputy Chairman, Councillor S. Bowen recently attended a grant funding course, which he found useful; the Lottery Grant application is progressing well.

3.2 Training

Following discussion on training, and courses already attended by some members, it was agreed that:-

- The suggested compulsory courses – 'new councillor induction' and 'code of conduct' would be suited to new members and will be deferred until after the next elections
- A £2000 budget will be set for next year.

Press & Public were excluded from the next item, due to commercial sensitivities.

3.3 Jubilee Park Revetment Cost Update

Press & public excluded.

3.4 Potholes – Behind Cefn Road

At the last meeting members discussed resurfacing the area behind houses on Cefn Road, that is owned by the Community Council, which has never been a designated car park or access road. A member said he had visited the area since the last meeting and the area does not look suitable for a car park due to the layout and slope.

Members reiterated the decision made last month, not to use funds to tarmac the area; maintenance will continue as usual in this area.

4. POLICE MATTERS

The Police were invited to the meeting and were going to attend via Zoom, however, officers were unable to attend.

5. CLERKS REPORT

Members acknowledged the Clerks Report and the correspondence received prior to the meeting.

Events

Festival – 21st June 10-4pm

The Festival was a very well attended successful event, and members thanked the Events Team for all their hard work in organising it, as well as all those who volunteered to assist on the day. Special thanks to the Head Groundsman were given for all his help

Repair Café

The next event is at Tydu Community Hall 10-1pm 25th July 2026

Football Festival – 5th July – Welfare Grounds

Councillor Meek reported that day went extremely well, with 100 teams taking part, and around 3,000 people attending. Funds for the teams were raised, and everyone had a fantastic time. Thanks were given to the Head Groundsman and the staff for preparing the grounds.

Sport in the Park – 12th August – Welfare Grounds

This is run by Newport Live, who manage the event with their own staff.

Schools Competition Presentation

The Deputy Chairman, Councillor S. Bowen advised that the schools competition went well, with Jayne Bryant presenting the prizes at High Cross School 6th July at 11am. Members thanked Councillor Bowen for arranging this annual competition, which the school children enjoy very much.

Remembrance Sunday

Progress is being made for this event by the working group.

6. CORRESPONDENCE

Section 137 Application – Rogerstone Band

Following consideration, members agreed to approve this request for £500 (contribution to lease legal fees), earlier than the usual first round submission date in September due to the imminent payment date.

Audit Wales

The Clerk read out the reply received from Audit Wales, which was discussed at length. It was agreed that the response be as follows:-

Members did note your apologies for one of the audit reports being late, which was over a year and a half after the completed annual return was submitted to you. However, Members specifically requested justification to the following qualifications, which are unreasonable & were not satisfactorily answered.

Staff Costs

We asked you for evidence that your Auditor made 'multiple communications' to request staff cost information, which went unanswered, which we disputed & asked for evidence. Members were disappointed you failed to provide any evidence.

Total Fixed Asset

We were instructed by your previously appointed auditors to provide the information in the way we have, which you have never revoked. If you now required this information in a different format from which has been provided for the past ten years, then you firstly should have explained that you decided to change previously agreed procedure with your proxy auditors, rather than issue an unreasonable qualification

Members accept that you consider the matter to now be closed, but do not accept your investigation outcome for the two qualifications queried, or the qualifications made.

It was agreed to put this on the website with the usual documents.

7. ACCOUNTS

Accounts RCC

OCD

Cleaning, hall and outside toilets June	£ 829.92
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NATHAN EVANS LTD

Payroll	£ 114.00
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Xero	£ 35.52
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End of Year accounts	£ 510.00
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ZOOM	
Monthly fee	£ 16.79
VODAFONE	
Broadband	£ 33.50
NEWPORT CITY COUNCIL	
Bins	£ 258.23
STEVE DAVIES	
Amazon mountfield drive belt	£ 11.95
FUEL GENIE	
Fuel	£ 240.12
URBAN TREES	
Sycamore limbs removed, School Terrace	£ 300.00
L. LLEWELLYN	
Internal audit	£ 664.00
L. DAVIES	
Electrical upgrade works – Tydu Hall	£1865.00
MOONPIG	
Winners competition cards	£ 21.91
D. P. MOWERS	
Mountfield battery strimmer & line	£ 109.00
AMAZON	
Laptop charger	£ 11.03
Scanner	£ 139.00
WELSH WATER	
Half yearly bill, hall, café, house, toilets, showers, grounds	£3034.38
S. BOWEN	
Competition prize money	£ 240.00
OCTOPUS	
Gas & electric (hall, café, hut, garage, toilets)	£ 238.08
ROB CAMPBELL	
Toilet and boiler doors	£ 800.00

TED HOPKINS	
Petrol mower	£ 480.00
Makita Toro parts	£ 107.98
Toro paste	£ 75.28
ONE VOICE WALES	
Councillor induction course R. Lloyd	£ 66.00
Councillor induction course K. Gray	£ 66.00
Making Effective Grant Applications S. Bowen	£ 66.00
AUTO SPARES	
Wiper blades, raw edge belts	£ 28.11
CAMBRIAN GROUP	
Strimmer head	£ 102.70
Roller hire	£ 714.00
Check and trace fault roller, parts & labour	£2222.56
NISBETS	
Clear bags	£ 217.79
Accounts JP	
NEWPORT CITY COUNCIL	
Bins	£ 258.23
NATHAN EVANS	
Account fees	£ 240.00
URBAN TREES	
Willow tree removal Jubilee Park	£ 600.00
ROYAL MAIL	
Postage	£ 3.80
MARTYNS GARDENING SERVICES	
Grass cutting JP June	£3500.00
Strimming and ditch clearing	£ 660.00
EUROFFICE	
Stationary	£ 71.30
CARTRIDGE PEOPLE	
Laser cartridge	£ 63.36

ARGOS	
Printer	£ 89.99
LEWIS LEWIS	
Consultancy revetment works	£12568.50
VALE CONSULTANCY	
Consultancy revetment works	£ 960.00
T. CARTER	
Voxi (CA) May & June	£ 20.00

8. PLANNING

Members discussed planning applications received by the Planning Committee.

9. CONSIDERATION OF MATTERS

9.1 Rogerstone Community Council Annual Report

Members were in receipt of the Annual Report (appendix 1) prior to the meeting. Following discussion, this was approved, a copy will be placed on the website and noticeboard.

9.2 Jubilee Park Annual Report

Members were in receipt of the Annual Report (appendix 2) prior to the meeting. Members discussed the report as well as the revetment works and the riverbank footpath closed by Newport City Council.

Members discussed:-

- The opening of the footpath, which is the responsibility of Newport City Council, the Community Council and the Jubilee Park Management Company do not have the authority to open this.
- Additional funds that were spent by the Jubilee Park Management Company (following a consultation period) to increase the width of the revetment works, which will enable the City Council to open the path at a later date, should they choose to do so.
- Members preferred route (opening of the footpath), and the alternative option suggested by Newport City Councils Active Travel Plan.

Following further discussion, the report was approved; a copy will be placed on the website and noticeboard.

9.3 Risk Assessment

Members were in receipt of the draft Risk Assessment (appendix 3) prior to the meeting and following consideration, this was approved.

9.4 Asset Register

Members were in receipt of the draft Asset Register (appendix 4) prior to the meeting and following consideration, this was approved.

10. ANY OTHER URGENT BUSINESS

- **Cricket Event Proposal**

Members discussed a business proposal for a 3 day cricket event, 3/4/5 August at the grounds (not from RWCC), as well as issues raised following a similar event last year.

Following consideration, members approved subject to:-

- The appropriate risk assessments, traffic and parking management, and insurances being in place.
- The income from the event is to be divided three ways:-
 - 1/3 to RWCC to fund the club
 - 1/3 to the Community Council (this will be used to increase the Section 137 budget to provide funds to local non profit making groups and organisations).
 - 1/3 to the business proposer.

- **Skateboard/BMX/Pump Track Facilities**

Members briefly discussed previous proposals for the above, and reiterated that the new playground was the current priority. It was agreed previously that it may be possible to consider other types of facilities when the playground project is finalised, subject to proper plans, costs, and funding proposals being submitted for consideration.

11. NEXT MEETING

Council Meeting 2nd September 2026 at 7pm.